



GOVT. COLLEGE UNIVERSITY FAISALABAD

TENDER NOTICE

Tender No. IT-03

Sealed Tenders are invited (Two Envelop i.e. Technical and Financial) from the firms / suppliers of repute, that are registered with Sales Tax and Income Tax Departments for the supply of brand new Photocopy Machines for GC University Faisalabad, to be delivered at University Campus. Details about quantity and specifications may please be seen in Tender Documents. Tender documents can be obtained from the office of the undersigned from **18th December 2013 to 6th January 2014** during working hours on payment of Rs. 1000/- (Rs. One Thousand only). The tender must be submitted before **1200 hours on 6th January 2014** and will be opened at **1400 hours** on the same day by the Advisor Procurement and Tender opening/Purchase Committee in presence of the Vendors/ Firms or their authorized representatives who wish to attend. The bids shall accompany Bid Security in form of a CDR/Bank Draft in favour of **Treasurer, GC University, Faisalabad**, valuing equal to 2% of the Bid Cost. Tender documents can also be downloaded from GCUF website (www.gcuf.edu.pk) and/or PPRA website (www.ppra.org.pk) and, in this case, tender fee will be attached with bid proposal in form of CDR / Bank Draft in the name of **Treasurer, GCUF**.

(Prof. Dr. Iftikhar Hussain Bukhari)

Advisor, Procurement & IC

GC University, Allama Iqbal Road, Faisalabad

Phone: 041-9200207



GOVT COLLEGE UNIVERSITY FAISALABAD

GCUF/2013/
December 17, 2013

TENDER No. IT-03

INVITATION OF TENDER FOR THE PURCHASE OF PHOTOCOPY MACHINES FOR GC. UNIVERSITY, FAISALABAD.

Tender No. IT-03
Price: Rs. 1000/-

Sealed Tenders are invited (Two Envelop i.e. Technical and Financial) from the firms / suppliers of repute, that are registered with Sales Tax and Income Tax Departments for the supply of Photocopy Machines for GC University Faisalabad, to be delivered at University Campus.

GENERAL TERMS & CONDITIONS

1. Tender Opening Date:

The tender must reach the office of the undersigned on or before **6th January 2014 at 1200 Hours** which will be opened on same day at **1400 Hours** in the office of the undersigned by the Advisor Procurement and Tender opening/Purchase Committee in the presence of the firms / authorized representatives who wish to attend.

2. Bid Security:

- A Bid Security at the rate of 2% of the bid amount in shape of CDR/Demand Draft (refundable, cheque is not acceptable) in the name of the Treasurer, GC University, Faisalabad must be attached with the tender without which the tender may be rejected by the authority concerned.
- The rates / bids must inclusive of all applicable Govt. Taxes.

3. Performance Security

5% Amount shall be deducted from the bill of successful bidder as performance security which shall be released after two years or the warranty period.

4. Validity of Offers.

- Offers shall be valid for at least 180 days from the date of submission of bids.
- Withdrawal / modification of the original offer within the validity period shall entitle the University to forfeit earnest money.
- The Competent Authority reserves the right to increase or decrease quantities.

5. Failures and Terminations:

No offer of a supplier / firm will be considered if:-

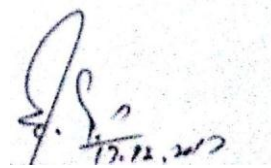
- a) Received without Earnest Money / Call Deposit or less CDR than the required.
- b) Received later than the date and time fixed for tender.
- c) The tender is incomplete in any respect or is unsigned.
- d) The offer is ambiguous and the offer is conditional.
- e) The offer from a firm which is black listed at any level.
- f) Any erasing cutting / overwriting etc. will not be accepted.
- g) The supplier fails to deliver the consignment within the specified delivery period strictly in accordance with the terms and conditions as laid down in the Purchase Order; the University is authorized to forfeit the earnest money if desired and the firm may also be black listed.

6. Other Special Conditions

- a) After receipt of the items the inspection will be carried out by the end user department within 15 days.
- b) Technical Evaluation Committee will evaluate the offer(s) technically and their recommendation will be final for the procurement of said items.
- c) The decision of the Vice Chancellor of GC University, Faisalabad, would be final & binding on both the parties and not challengeable in any court of law.
- d) The GCUF reserve the right to reject any or all of the Bids under PPRA rules.
- e) Catalogue / literature of the equipment/material supplied must be enclosed with the equipment / material and origin of the country.
- f) All Government Taxes will be deducted according to applicable rules.

ISSUED TO

M/S-----



Prof. Dr. Iftikhar H. Bukhari
Advisor, Procurement & IC
GC University, Faisalabad

TENDER NOTICE
Tender No. IT-03

DETAIL SPECIFICATIONS OF PHOTOCOPY MACHINES

Sr. No	Item Details	Qty	Quoted Price per Unit Rs.	Total Price Rs.
1	Photocopy Machine (Medium Duty) - Digital Copier/Printer - Speed 25 to 28 CPM - Printer A3 Size Standard - Automatic Duplex Unit Standard - Double Cassette 500x2 - Multiple Sheet Bypass Min 100 Sheets - Electronic Sorting 25 to 400% Zoom - Scan Once Print Many - Japanese Brand will be preferred Warranty: Minimum two years (except consumable)	04		
2	Photocopy Machine (Heavy Duty) - Digital Copier/Printer - Speed 45 to 50 CPM - Printer A3 size Standard - Reverse Automatic Document Feeder Standard - Automatic Duplex Unit Standard - Double Cassette 500x2 - Multiple Sheet Bypass - Electronic Sorting 25 to 400% Zoom - Scan Once Print Many - Japanese Brand will be preferred Warranty: Minimum two years (except consumable)	01		
Grand Total				

Details of Call Deposit/DD/CDR Signature _____

No _____ Amount _____ Name of Binder _____

Bank _____ Branch _____ City _____ CNIC _____

Name of the Firm & Address _____ Ph No _____


17.12.2013
Prof. Dr. Iftikhar H. Bukhari
Advisor, Procurement & IC
GC University, Faisalabad