



GOVT COLLEGE UNIVERSITY FAISALABAD

TENDER DOCUMENT No. 561/21 /2018

Purchase Price: Rs. 500/-

Sealed tenders are invited from the firms / suppliers of good repute registered with Sales Tax and Income Tax Department as active Tax Payer for printing / publish material for 9th Convocation, Government College University, Faisalabad scheduled to be scheduled in second week of October, 2018 at New Campus Government College University, Faisalabad.

Detail and Specifications are separately attached as Appendix "A".

GENERAL TERMS & CONDITIONS

1. Tender Opening Date & Procedure:

- The procurement shall be completed in accordance with Punjab Procurement Rules 2014.
- A single package of Technical and Financial Bids in complete conformity with Tender Documents will be dropped in Tender Box placed at Procurement Department of the GCUF, not later than **1100 Hrs on 27.09.2018.**
- Bids will be opened on **27.09.2018 at 1130 Hrs** for evaluation by the "Printing Committee".

2. Tender Fee, Bid Security and Requirements:

- Bid must be accompanied by Tender Fee of Rs: 500/- in shape of Call Deposit Receipt (CDR) in original.
- Bid must be accompanied by Bid Security @ 2% of the estimated price of Rs.1,300,000/- (refundable) in shape of Call Deposit Receipt (CDR) in original.
- CDRs must be in favor of Treasurer, Government College University, Faisalabad.
- Bid must be accompanied with NTN and STN certificate of Firm.
- The rates / bids should be inclusive of all applicable Govt. Taxes.

3. Validity of Offers.

- Offers shall be valid for at least 180 days from the date of submission of bids.
- Withdrawal / modification of the original offer within the validity period shall entitle the University to forfeit Bid Security.

4. Failures and Terminations:

No offer of a supplier / firm will be considered if:-

- a) Bid received without Bid Security / Call Deposit or less CDR than the required.
- b) Bids received not in accordance with specifications of Tender Documents.
- c) Bid received later than the date and time fixed for tender.
- d) Bid is incomplete in any respect or is unsigned.
- e) Bid offer is ambiguous and the offer is conditional.
- f) Bid offer from a firm which is black listed at any level.
- g) Bids contain any erasing / cutting / overwriting etc.
- h) Successful bidder will be bound to provide standard & quality services.
- i) All Government Taxes will be deducted according to applicable rules

- j) If situation warranted, then University is authorized to forfeit the bid Security and the firm may also be black listed.
- k) The Firm fails to deliver the services as specified in accordance with the terms and conditions laid down in the Work Order.
- l) The decision of the Vice Chancellor of GC University, Faisalabad, would be final & binding on both the parties and not challengeable in any court of law.
- m) The GCUF reserve the right to reject all bids at any time prior to the acceptance of a bid, as provided under Rule-35 of Punjab Procurement Rules, 2014.

5. **OTHER TERMS AND CONDITIONS**

- i. The selected bidder has to ensure supply of the specified quantity, good quality of printing.
- ii. The selected bidder has to make arrangement for delivery at GCUF at his cost and responsibility.
- iii. The selected bidder will be held responsible for any untoward incidence occurred due to substandard/ bad supply and will be prosecuted as per law of the land.

6. **Technical verification**

The quality and quantity of printing shall be checked by the Coordinating Officials for the Convocation declared by the organizing committee for printing.

Note: Rates should also be quoted on Firm's letter head pad.

Details of Call Deposit Receipt (CDR)

Signature_____

No_____ **Amount**_____

Name of Bidder_____

Bank_____ **Branch**_____ **City**_____

CNIC No _____

Name of the Firm & Address _____ **Ph No**_____

N.T.No. _____ **Sales Tax No.**_____

Issued By:

Muhammad Mazhar Waseem
Incharge Officer, Procurement & Inventory Control
Allama Iqbal Road Faisalabad, Phone: 041-9201468 & 9201030



GOVERNMENT COLLEGE UNIVERSITY FAISALABAD

Appendix "A"

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DETAIL & SPECIFICATIONS OF PRINTING / PUBLISHER MATERIAL FOR 9TH CONVOCATION SCHEDULED IN SECOND WEEK OF OCTOBER 2018 AT NEW CAMPUS, GOVERNMENT COLLEGE UNIVERSITY, FAISALABAD.

Sr. #	Particulars	Quantities	Specification	Unit Price with Tax	Total Price
1	Gazette Book	1,000 Nos. A4 size (6-8 color/1 other)	270 pages(Decrease / Increase on pro rata basis) single color 80 GSM 1.k offset + 8 Pages 4 color 128 GSM art paper Glue binding 310 GSM art card 4 color cover with matt lamination		
2	Fact Book	500 Nos. letter size-8.5x11 (4 color)	50 pages (Decrease / Increase on pro rata basis) -Pages 4 color 128 GSM art paper Glue binding 310 GSM art card 4 color cover with matt lamination		
3	File Cover as per specimen	10,000 Nos. (4 color)	9.5×12 350GSM/ Bleach card 4 color, ranted matt lamination withy pocket in side.		
4	Flexes (per square feet)	Simple Flex With Wood Frame With Metal Frame	(with rings) rate per square feet (for light post) rateper square feet (for Back drop) rate per square feet		
5	Other Relevant material	(If any)			

Note: Rate should also be quoted on Firm's letter head pad.

Details of Call Deposit Receipt (CDR)

Signature _____

No _____ **Amount** _____

Name of Bidder _____

Bank _____ **Branch** _____ **City** _____

CNIC No _____

Name of the Firm & Address _____ **Ph No** _____

N.T.No. _____ **Sales Tax No.** _____

Issued By:

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Incharge Officer, Procurement & Inventory Control
Government College University, Allama Iqbal Road, Faisalabad.
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