

GOVERNMENT COLLEGE UNIVERSITY FAISALABAD



TENDER DOCUMENT No. 651/111/2019

SUPPLY OF FURNITURE AND MEDICAL EQUIPMENT FOR HEALTH CARE CENTER

Sealed Tenders are invited from the well reputed firms / suppliers, who are registered with Sales Tax and Income Tax Department as Active Tax Payer for Purchase of Furniture and medical equipment for Health Care Center New Campus , GCUF.

GENERAL TERMS & CONDITIONS

1. Tender Opening Date & Procedure:

- 1.1 The procurement shall be completed in accordance with Punjab Procurement Rules 2014, on **Single Stage – Two Envelope** Bidding Procedure. (Technical & Financial proposal separately).
- 1.2 Bids in complete conformity with Tender Documents will be dropped in Tender Box placed at Procurement Department of the GCUF, not later than cut-off date & time at **10:00 Hrs on 28.11.2019.**
- 1.3 Technical bid shall be opened first on the same day at **10:30 Hours** at the office of Director Procurement & Inventory Control (in CPC Meeting) in the presence of the authorized representatives of the responding firms/companies, who cares to participate. The representatives of the responding firms/companies must have an authorization letter from the firm on their letterheads to participate.
- 1.4 Financial bids of the technically accepted firms will be opened. However, the financial bids of the technically disqualified bidders will be returned unopened.

Note:

- *Tender Number must be mentioned on envelope.*
- *Both Technical and financial proposal shall be written in the letter head of the company /firm along with other prescribed documents.*
- *All pages of the bid must be properly counter signed.*

2. Tender Fee & Bid Security

- 2.1 The Technical Bid must be accompanied by Tender Fee of Rs:500/- (Non-Refundable) in shape of Call Deposit Receipt (CDR) in original.
- 2.2 The Financial Bid must be accompanied by 2% of Estimated Price i.e; Rs. 735,315/- (refundable) in shape of Call Deposit Receipt (CDR) in original.
- 2.3 CDRs must be in favor of Treasurer, Government College University, Faisalabad.

3. Bid Validity

- 3.1 All bids and prices shall be valid for 90 days from the opening date of tender.
- 3.2 Withdrawal / modification of the original offer within the validity period shall entitle the University to forfeit Bid Security.
- 3.3 All prices should be quoted on the letter head of the bidder in Pak Rupees inclusive of all applicable Government taxes, transportation, commissioning, installation, affixation & testing cost etc;
- 3.4 The earnest money to the successful bidder will be released after delivery/installation/affixation of required equipment.
- 3.5 For successful bidder, 10 % of each claim (non-consumable items) will be deducted as security deposit to be released after successful expiry of the warranty period.

4. Supporting Documents: -

- 4.1 The bidder must provide company profile, name and address of the company with financial status and chief executives (or any other authorized persons).
- 4.2 The firm must provide record of at least three years' experience in relevant line of business.
- 4.3 Copy of National Tax Registration certificate.
- 4.4 Copy of Sales Tax Registration certificate.
- 4.5 An affidavit on Rs. 100/- stamp paper that currently firm is not blacklisted or debarred by any Government/Semi-Government department to participate in bidding.

5. Failures and Terminations:

No bid of a supplier / firm will be considered if:-

- 5.1 Bid received without Bid Security / Call Deposit.
- 5.2 Bids received with cheque or bank guarantee.
- 5.3 Bid received later than the date and time fixed for tender.
- 5.4 Bid is conditional, ambiguous or incomplete.
- 5.5 Bid from a firm which is black listed at any level.
- 5.6 Any supplementary or revised offer after opening of the tender.
- 5.7 The supplier fails to deliver the consignment within specified delivery period strictly in accordance with the terms and conditions as laid down in the Purchase Order.
- 5.8 If any punitive situation warranted, then University is authorized to forfeit the bid Security and the firm may also be black listed.

6. Mode of Delivery:-

- 6.1 The delivery shall only be accepted at GCUF premises with loading /unloading at firm's cost.

- 6.2 Upon the successful supply, fixation, placing, installation, demonstration and inspection carried out by the end user department, the said bidder shall submit all necessary documents for payment of bill directly to DP&IC along with delivery challan/Certificate duly signed & stamped by the authorized person of department within stipulated period.
- 6.3 If the bidder is authorized for any exemption of taxes (Sales Tax/Income Tax), shall claim it in the financial proposal and submit relevant documents along with bill for payment.

7 Other Special Conditions

- 7.1 Any overwriting/crossing etc in the bid should be properly counter signed by the person signing the bid. All pages of the bid must be properly countersigned.
- 7.2 The decision of the Central Purchase Committee will be binding on all concerned and will in no case be challenged on any forum court/law.
- 7.3 The warranty period for the supplied items shall be declared one year on final inspection of the Committee and end user. However, this warranty period may be extended if deemed necessary due to unavoidable circumstances.
- 7.4 In case the successful bidder fails to supply the goods strictly in accordance with the terms and conditions laid down in the supply order/bidding documents or fail to provide the required maintenance in a satisfactory manner, the security deposited by him shall be forfeited and requisite store equipment, etc will be purchased and professional service hired at his risk and expenses.
- 7.5 LDC (Late delivery Charges) penalty shall be imposed @2% per month of delay upto maximum of 10% of total price.
- 7.6 In case any material is found not in conformity with specifications provided in the tender, either on account of inferior quality, defective workmanship, faculty design, faulty packing or is short supplied, or wrongly supplied, the supplier will replace the same free of charges or pay the full cost of replacement besides LD charges.
- 7.7 No partial/advance payment shall be made against partial supply.
- 7.8 All bids & bidders will be governed by PPRA Rules 2014 as and when amended.
- 7.9 The University may reject all bids/proposals at any time prior to the acceptance of a bid or proposal as per PPRA Punjab rule 35, however upon bidder request the ground of rejection will be communicated to the concerned but no justification will be given as per PPRA rule 35 (2).

Muhammad Mazhar Waseem

Incharge Officer, Procurement & Inventory Control

Allama Iqbal Road Faisalabad, Phone: 041-9201468 & 9201030

ISSUED TO:

M/S-----

Appendix “A”

TENDER NOTICE No. 651/111 / 2019

SUPPLY OF FURNITURE/MEDICAL EQUIPMENT FOR HCC GCUF.

Sr#	Name of Item	Quantity	Unit Price Including All taxes	Total Price
1	Executive Table with side rack cum computer rack Size 5 x 3 ft (Selected Design)	01		
2	Executive Table with side rack cum computer rack Size 4 x 2.5 ft (Selected Design)	02		
3	Single Glass Plai wood Cabinet for files	01		
4	File Cabinet with 4 draws vertical	04		
5	Executive Revolving Chairs Fine Quality (Selected Design)	03		
6	Visitor Chairs, Wooden Brown Poshish , Standard Size (Selected Design)	12		

7	Three seater supported waiting chairs , steel silver	02		
8	Office Chair Fine Quality Low Back	01		
9	Office Table 4x2.5 ft Wooden	01		

Category-B Medical & Surgical Equipment

Sr#	Name of Item with specifications or equivalent	Quantity	Unit Price Including All taxes	Total Price
1	Patient Bed Double Foller 18 gauge Adjustable back, standard height, fine quality matris foam and leather.	02		
2	Examination Couch Fine 18 gauge, standard height , fine quality leather and foam	03		
3	Patient Stool standard	04		
4	Crash Trolley PC	02		
5	Drip Stand SS	04		
6	X-Ray Illuminator Double LED Display	04		

7	Oxygen Cylinder with moveable stand 48 CFT	01		
8	Oxygen Regulator Japan	01		
9	Nebulizer fine quality Ozmax	02		
10	ECG Machine Life Med Three Channel	01		
11	BP Apparatus Stand Model moveable	06		
12	Stethoscope Unique Super, Otam	06		
13	Wheel Chair Folding Good Quality	02		
14	Stretcher Fine Quality	02		
15	ECG Trolley Fine Quality	01		
16	Dustbin 30 L Plastic	03		
17	Syringe Cutter Classic	06		
18	Spirit Jar	02		
19	Ward Screen Three Foller parachute blue curtains 18 gauge	02		
20	Surgical instruments Set General (Good Quality)	01		
Total Amount				

Important Notes:

- Rate should also be quoted on Firm's letter head pad.
- Broachers/pictures of demanded items must be attached with the bid.
- Brands of medical equipment must be mentioned on bid.
- Technical details of the product must be mentioned with standard warranty of at least 1 year.
- The design /pics of required furniture items can be seen in DP & IC before submission of bids.

Details of Call Deposit Receipt (CDR)

Signature_____

No_____ **Amount**_____

Name of Bidder_____

Bank_____ **Branch**_____ **City**_____

CNIC No _____

Name of the Firm & Address _____ **Ph**

No_____

N.T.No. _____ **Sales Tax**

No._____

Issued By:

Muhammad Mazhar Waseem
Incharge Officer, Procurement & Inventory Control
Allama Iqbal Road Faisalabad, Phone: 041-9201468 & 9201030