GOVERNMENT COLLEGE UNIVERSITY FAISALABAD

TENDER DOCUMENT NO. NRPU/5590/2020

SUPPLY OF EXPENDABLE SUPPLIES (CHEMICALS, MOLECULAR BIOLOGY REAGENTS, GLASSWARES, PLASTICWARES, LABORATORY SUPPLIES ETC) UNDER THE HEC NRPU PROJECT NO 5590

Purchase Price: Rs. 1,000/-

Sealed tenders / bids are invited from the well reputed firms / importers / suppliers, being active taxpayers of Sales Tax and Income Tax for "Supply of Expendable Supplies (Chemicals, Molecular Biology Reagents, Glasswares, Plasticwares, Laboratory Supplies etc) Under the HEC NRPU Project No 5590". Details & Specifications of which are separately attached as Annexure "A".

GENERAL TERMS & CONDITIONS

1. **Tender Opening Date & Procedure:**

1.1 The procurement will be completed in accordance with Punjab Procurement Rules 2014, on Single Stage - Two Envelope Bidding Procedure.

1.2 A single package containing two envelopes, separate Technical and Financial Bids (Summary Formats as a guideline are also attached as Annexures B & C) in complete conformity with terms and conditions as described in Tender Documents will be sent / submitted to the undersigned, not later than **11:00 AM on 27-02-2020**.

Note: Tender Number must be mentioned on the envelopes.

1.3 Technical Bids will be opened first on the same day (as mentioned above) **at 11:30 AM** for technical evaluation.

1.4 Financial Bids of Successful Bidders after technical evaluation will be opened as per schedule issued later on.

1.5 Financial Bids of Unsuccessful Bidders will be returned un-opened.

2. **Tender Fee, Bid Security and Performance Security:**

2.1 Technical Bid must be accompanied by the Tender Fee of Rs. 1,000/- in shape of Call Deposit Receipt (CDR) in original on the name of "Treasurer, GCUF".

2.2 Financial Bid must be accompanied by Bid Security (refundable) @2% of the estimated price of **Rs. 603,350.00** for whole tender, in shape of Call Deposit Receipt (CDR) in original on the name of "Treasurer, GCUF" (for successful bidders it will be refunded / released after the provision of 5% Performance security).

2.3 Performance security @5% of the total worth of Purchase order will have to be submitted as a Call Deposit Receipt (CDR) in original on the name of "Treasurer, GCUF" after the issuance of Purchase order, which will be refunded / released after satisfactory performance / delivery of items / termination of warranty period (if applicable).

2.4 The Bidders are required to submit their financial proposals in Pak Rs. The rates / bids should be inclusive of all applicable Govt. Taxes, Duties, Carriage charges etc till delivery at GCUF Campuses (Summary Format as a guideline is also attached as Annexure C). However, the importers may avail the exemptions on Sales Tax and Income Tax as per prevailing rules, on the provision of valid import documents (e.g. AWB / BL, GD, CPR, Packing List, Undertaking etc).

2.5 The quoted price should be item wise (unit price as per demanded packing size). The vendor may quote all items or partial items within the tender. However, the comparison of price will be made on the basis of each item and purchase order(s) will also be awarded accordingly, except where there is any compatibility issue. The price of items exempted from taxes (as per Govt. of Pakistan SROs) should be quoted accordingly.

2.6 The bidder should strictly follow the packing size as demanded. Any splitting of original packing or repacking will not be accepted.

2.7 The bidder should quote single option of each item as per demanded CAS # / CAT # / Company / Brand / Trade Name. No alternative / multiple options will be accepted.

2.8 The quoted items should be either available in-stock or can be made available within 30 days of issuance of Purchase Order. During the technical evaluation, the time required for making the subject item available will be considered.

2.9 The technical proposal should be prepared in such a way that the comparison between specifications mentioned in the tender and the specifications quoted by the vendor can be possible.

2.10 Any term & condition written in technical or financial offer that is in conflict / contrary / conditional to the terms and conditions laid down in the said tender document will be considered null and void. Participation in the tender will mean that the bidder has accepted the terms and conditions.

2.11 Quoted items must be of companies having origin in European Economic Countries / USA / Canada / Japan or otherwise as stated alongwith the item detail(s).

3. <u>Validity of Offers:</u>

3.1 Offers shall be valid for 180 days from the closing date of submission of bids.

3.2 Withdrawal / modification of the original offer within the validity period shall entitle the University to forfeit Bid Security.

3.3 Sales Tax Number and NTN Number must be mentioned clearly on the letter head / cover letter / bidding documents.

3.4 The GCUF reserves the right to delete or decrease quantities as well as suspend / cancel whole tender / purchase order or any part of it, without assigning any reason thereof and without any obligation what so ever.

3.5 The University reserves the right to reject all bids / proposals at any time prior to the acceptance of bids or proposals as provided under Rule-35 of Punjab Procurement Rules 2014. However, upon bidder's request the ground of rejection will be communicated to the concerned but no justification will be given as per PPRA Rule 35(2).

4. <u>Failures and Terminations:</u>

No offer of a supplier / firm will be considered if:-

4.1 Bid received is either without Tender Fee / Bid Security / CDR or with Tender Fee / Bid Security / CDR less than the required.

4.2 Bid received is not in accordance with Tender Document, Tender Notice or Tender Specifications.

4.3 Bid received later than the date and time fixed for tender.
4.4 Bid / offer received is incomplete in any respect or unsigned.
4.5 Bid / offer received is ambiguous and / or conditional.
4.6 Bid / offer received from a firm which is black listed at any level.
4.7 Bid in which any erasing / cutting / overwriting etc is observed.
4.8 Purchase order will be terminated, if the vendor / supplier fails to deliver the item(s) without plausible explanation within specified delivery period or the supplied items are not in accordance with the specifications as laid down in the Tender Document / Technical Bid / Purchase Order.
4.9 If situation warranted, then University is authorized to forfeit the Bid and / or Performance Security and the firm may also be black listed.

5. Other Special Conditions:

Following requirements define the scope of work of this Tender:

5.1 In case of any conflict, the decision of the Vice Chancellor of Government College University, Faisalabad, would be final & binding on both the parties.
5.2 The bidder must submit "Technical Details" by clearly mentioning the Item Description, Catalogue No, Quality, Company / Brand / Manufacturer Name and Its Origin, Product's Country of Origin, Packing Size, In-Stock availability etc (Summary Format as a guideline is also attached as Annexure B).
5.3 The bidder should be the sole / authorized distributor of the brand / manufacturer being quoted or must have indirect / third party authorization letter (In case the main distributor has not participated directly). A valid certificate of the fact from the subject brand / manufacturer / distributor must be attached with the technical bid (the condition is waived off for non-branded / locally produced / open for all items).
5.4 The supplier must ensure that the supplied items are original, in proper original packing (no repacking / split packing will be accepted) and meet the technical specifications.
5.5 The technical committee may call for sample(s) of any item at any stage.
5.6 The supplier / vendor also have to submit its Company profile, experience in the relevant field, current customer details etc.

6. Terms of Delivery and Payment:

6.1 No payment will be made in advance to the successful bidder.
6.2 Payment will be made in Pak Rupees after deduction of all applicable taxes through crossed cheque within 30 days subject to delivery and inspection of items as per GCUF requirements along with provision of Invoice, Sales tax invoice (wherever applicable) and Delivery challan.
6.3 Delivery time will be 30 days from the date of issuance of Purchase Order.
6.4 Partial delivery will be allowed, however payment will be made after the complete delivery of items as per purchase order.
6.5 For tax exempted items, valid SROs of Govt. of Pakistan should also be provided by the vendor.
6.6 No claim of payment for any additional charges other than the purchase order, on the name of change in Govt. duties, provincial revenue / taxes, transportation, analysis charges etc will be entertained.
6.7 All duties (Stamp paper duty etc) and taxes will be payable by the vendor as per applicable Government rules.

7. Liquidated Damages:

7.1 In case of delay, 2% penalty per month (not exceeding 10%) of the cost of item(s) will be imposed if not supplied within stipulated period.

7.2 The supplied items, their quality, packing size etc should be as per bid specifications otherwise it will be rejected and returned at vendor's cost.

7.3 In case the vendor fails to arrange the supply of the goods within the original validity of the Purchase Order, request can be made for extension in delivery period. For extension, the request by the vendor should be submitted 07 days before the expiry of delivery time as per Purchase Order, explaining the reasons of delay. Any such request will be considered after due deliberation and any additional charges alongwith penalty (if imposed) will be payable by the vendor.

7.4 After the issuance of Purchase / Supply Order, if the vendor is unable / regret to deliver the item(s), bid / performance security equivalent to the worth of item(s) / regretted part of subject purchase / supply order(s) will be forfeited.

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ISSUED TO:

M/S--

ANNEXURE-A

SUPPLY OF EXPENDABLE SUPPLIES (CHEMICALS, MOLECULAR BIOLOGY REAGENTS, GLASSWARES, PLASTICWARES, LABORATORY SUPPLIES ETC) UNDER THE HEC NRPU PROJECT NO 5590

A	B	C	D	E	F
Sr. #	Item Description	CAS # / CAT # / Company / Brand / Trade Name	Quality / Grade	Packing Size	Total Quantity / Packings
1	3,5-Dinitrosalicylic acid (DNS)	609-99-4	Analytical	1Kg	1
2	5-Fluoroorotic acid	207291-81-4 / 703-95-7	Analytical	1g	1
3	Ammonium iron(III) sulfate dodecahydrate (NH4 Fe(SO4)2.12H2O)	7783-83-7	Analytical	500g	1
4	Avicel / Microcrystalline cellulose	9004-34-6	Analytical	250g	1
5	BamH1	ER0051	Molecular Biology Reagents	4,000 Units	1
6	Bradford Reagent	23200	Protein Assays	1000ml	1
7	Calcium Sulphate Dihydrate (CaSO4 2H2O)	10101-41-4	Analytical	500g	1
8	Cellobiose	528-50-7	Analytical	100g	1
9	Cellulase (endo-1,4-β-D-glucanase) (Aspergillus niger)	9012-54-8 / Megazyme / E-CELAN or Equivalent	Enzyme	1g	1
10	Congo Red	573-58-0	Analytical	25g	1
11	Coomassie Brilliant Blue G-250	6104-58-1	Electrophoresis	25g	1
12	Coomassie Brilliant Blue R-250	6104-59-2	Electrophoresis	25g	1
13	Cryo Box	Nest Scientific / Biologix	Polypropylene	Each	5
14	Cuvette (1 ml) for UV-Visible applications, Quartz	Carl-Roth or Equivalent	Quartz Glass	Each	2
15	Cuvette (3 ml) for UV-Visible applications, Quartz	Carl-Roth or Equivalent	Quartz Glass	Each	2
16	EcoR1	ER0271	Molecular Biology Reagents	5,000 Units	1
17	Electroporation cuvettes (2mm), Disposable	ThermoFisher / Carl-Roth	Polycarbonate	50 Units/Pack	1
18	Falcon Tube Stand (For 50ml Tubes)	Nest Scientific / Carl-Roth	Polypropylene	Each	5
19	Filtration unit reusable / autoclaveable for vacuum filtration (250 ml funnel for filter holder with 250 ml receiver bottle)	Nalgene / Carl-Roth	Polypropylene / Polystyrene / Polysulfone	Each	1
20	Glucose Assay Kit (GOD-PAP Based)	Fluitest GLU, Analyticon or Equivalent	Diagnostics	1000ml	2
21	HindIII	ER0501	Molecular Biology Reagents	5,000 Units	1
22	Hygromycin B	31282-04-9	Analytical	1g	1
23	Magnesium sulfate heptahydrate (MgSO4. 7H2O)	10034-99-8	Analytical	1Kg	1
24	Oligonucleotide / Gene Synthesis	GenScript / Macrogen / e-oligos / SynBio Technologies or Equivalent	Molecular Biology	bp	1000
25	PCR tubes (0.2 ml, Clear Thin-wall), autoclavable	Nest Scientific / Biologix	Polypropylene	1000 Pieces/Pack	7
26	Petri Plates 4", Plastic, Disposable	Nest Scientific / Biologix	Polystyrene, Sterile; γ-irradiated	Case of 500	1
27	Phenol	108-95-2	Analytical	500ml	1
28	Potassium Antimony Tartarate	331753-56-1	Analytical	100g	1
29	Potassium Sodium Tartarate (Rochelle salt)	6381-59-5	ACS Reagent	500g	2
30	Taq DNA Polymerase (5 U/µL)	EP0402	Molecular Biology Reagents	500 Units	5
31	Triton X100	9002-93-1	Analytical	1000ml	1
32	Uracil	66-22-8	Analytical	5g	1
33	Yeast Nitrogen Base (without amino acids and without ammonium sulfate)	Y1251 or Equivalent	Microbiology	100g	1
34	β-Glucosidase (Aspergillus niger)	9033-06-1 / Megazyme / E-BGLUC or Equivalent	Enzyme	1g	1

ANNEXURE-B

Format for Technical Bid

1	2	3	4	5	6	7	8	9	10	11
Sr. No. as per University Tender	**Item Description**	**CAT No.**	**Quality**	**Company / Brand / Manufacturer Name and Its Origin**	**Product's Country of Origin**	**Packing Size (As per tender Demand)**	**Current Availibility (Either In-Stock or Importable within 30 days of Issuance of Purchase Order)**	**Valid Manufacturer / Company Authorization Letter Attached (Yes / No)**	**Reference Brochure Attached (Yes / No) if Yes, then its Page #**	**Compliance / Remarks (If any)**
1	**Note:-** Provided information should be comparative to the one that is mentioned in the tender, clearly mentioning major Specifications (not the literature), CAT #, Quality, Brand / manufacturer name and its country of origin, Product's Country of Origin, Packing size etc in respective columns. For further guidance follow the subject tender terms and conditions.									
2										
3										
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Note:- All the above information must be compiled in MS Excel (Preferably) or MS Word format. The hard form must be submitted as described in tender terms and conditions. Whereas, the soft file will be requested after the technical bid opening. The mentioned Sr # & Packing Size should be as per University tender requirement. Don't put your own serial number and / or packing size.

ANNEXURE-C

Format for Financial Bid Summary

1	2	3	4	5	6	7	8	9
Sr. No. as per University Tender	**Item Description**	**CAT No.**	**Company / Brand / Manufacturer Name**	**Packing Size (As per tender Demand)**	**Total Quantity**	**Unit Price (PKR) including GST (If Applicable)**	**Total Price (PKR) including GST (If Applicable)**	**2% Bid Security (PKR) as per Total Price**
1								
2								
3								
4								
.								
.								
.								
						Grand Total		

Note:- All the above information must be compiled in MS Excel (Preferably) or MS Word format. The hard form of the summary must be submitted along with financial bid as described in tender terms and conditions. Whereas, the soft file will be requested, in case the technical bid is accepted after evaluation. The quoted price must be inclusive of all applicable Govt. Taxes, Duties, Carriage Charges etc till delivery of item(s) at GCUF Campuses as described in the terms and conditions of the subject tender. The mentioned Sr # and Packing Size should be as per University tender. Don’t put your own serial number and / or packing size.

Name:
Contact #
Signature with Designation and Date: