GOVERNMENT COLLEGE UNIVERSITY FAISALABAD

TENDER DOCUMENT No. 698/019/2020

SUPPLY OF MEDICINE & SURGICAL EQUIPMENT FOR HEALTH CARE CENTRE, GCUF.

Sealed Tenders are invited from the well-reputed firms / suppliers, who are registered with Sales Tax and Income Tax Department as Active Tax Payer for Purchase of Medicine & Surgical Equipment, GCUF.

GENERAL TERMS & CONDITIONS

1. Tender Opening Date & Procedure:

1.1 The procurement shall be completed in accordance with Punjab Procurement Rules 2014, on **Single Stage – Two Envelope** Bidding Procedure. (Technical & Financial proposal separately).
1.2 Bids in complete conformity with Tender Documents will be dropped in Tender Box placed at Procurement Department of the GCUF, not later than cut-off date & time at **11:00 Hrs on 25.03.2021.**
1.3 Technical bid shall be opened first on the same day at **11:30 Hours** at the office of Director Procurement & Inventory Control (in CPC Meeting) in the presence of the authorized representatives of the responding firms/companies, who cares to participate. The representatives of the responding firms/companies must have an authorization letter from the firm on their letterheads to participate.
1.4 Financial bids of the technically accepted firms will be opened. However, the financial bids of the technically disqualified bidders will be returned unopened.

Note:
- *Tender Number must be mentioned on envelope.*
- *Both Technical and financial proposal shall be written in the letterhead of the company /firm along with other prescribed documents.*
- *All pages of the bid must be properly counter signed.*

2. Tender Fee & Bid Security

2.1 The Technical Bid must be accompanied by Tender Fee of Rs:**1,000/-** (Non-Refundable) in shape of Call Deposit Receipt (CDR) in original.
2.2 The Financial Bid must be accompanied by 2% of Estimated Price i.e; Rs.580,880/-

(refundable) in shape of Call Deposit Receipt (CDR) in original.

2.3 CDRs must be in favor of Treasurer, Government College University, Faisalabad.

3. <u>Bid Validity</u>

3.1 All bids and prices shall be valid for 120 days from the opening date of tender.

3.2 Withdrawal / modification of the original offer within the validity period shall entitle the University to forfeit Bid Security.

3.3 All prices should be quoted on the letter head of the bidder in Pak Rupees inclusive of all applicable Government taxes, transportation, commissioning, installation, affixation & testing cost etc.

3.4 The earnest money to the successful bidder will be released after delivery/installation/affixation of required equipment.

3.5 For successful bidder, 10 % of each claim (non-consumable items) will be deducted as security deposit to be released after successful expiry of the warranty period.

4. <u>Supporting Documents: -</u>

Bid of a supplier/firm will not be considered if following supporting documents are annexed.

4.1 The bidder must provide company profile, name and address of the company with details of staff (or any other authorized persons).

4.2 The firm must provide record of experience in relevant line of business.

4.3 Copy of National Tax Registration certificate and proof of filer (Active Tax Payer).

4.4 Copy of Sales Tax Registration certificate and proof of filer (Active Tax Payer).

4.5 An affidavit on Rs. 100/- stamp paper that currently firm is not blacklisted or debarred by any Government/Semi-Government department to participate in bidding.

4.6 Tender Fee (Non-Refundable) and 2% of Estimated Price (refundable) in shape of Call Deposit Receipt (CDR) in original and must be issued from Payees Account only.

5. <u>Failures and Terminations:</u>

No bid of a supplier / firm will be considered if:-

5.1 Bid received without Bid Security / Call Deposit.

5.2 Bids received with cheque or postal order.

5.3 Bid received later than the date and time fixed for tender.

5.4 Bid is conditional, ambiguous or incomplete.

5.5 Bid from a firm which is black listed at any level.

5.6 Any supplementary or revised offer after opening of the tender.

5.7 The supplier fails to deliver the consignment within specified delivery period strictly in accordance with the terms and conditions as laid down in the Purchase Order.

5.8 If any punitive situation warranted, then University is authorized to forfeit the bid Security and the firm may also be black listed.

6. Mode of Delivery: -

6.1 The delivery shall only be accepted at GCUF premises with loading /unloading at firm's cost.

6.2 Upon the successful supply, fixation, placing, installation, demonstration and inspection carried out by the end user department, the said bidder shall submit all necessary documents for payment of bill directly to DP&IC along with delivery challan / Certificate duly signed & stamped by the authorized person of department within stipulated period.

6.3 If the bidder is authorized for any exemption of taxes (Sales Tax/Income Tax), shall claim it in the financial proposal and submit relevant documents along with bill for payment.

7 Other Special Conditions

7.1 Any overwriting/crossing etc. in the bid should be properly counter signed by the person signing the bid. All pages of the bid must be properly countersigned.

7.2 The decision of the Central Purchase Committee will be binding on all concerned and will in no case be challenged on any forum court/law.

7.3 The warranty period for the supplied items shall be declared one year on final inspection of the Committee and end user. However, this warranty period may be extended if deemed necessary due to unavoidable circumstances.

7.4 In case the successful bidder fails to supply the goods strictly in accordance with the terms and conditions laid down in the supply order/bidding documents or fail to provide the required maintenance in a satisfactory manner, the security deposited by him shall be forfeited and requisite store equipment, etc will be purchased and professional service hired at his risk and expenses.

7.5 LDC (Late delivery Charges) penalty shall be imposed @2% per month of delay upto maximum of 10% of total price.

7.6 In case any material is found not in conformity with specifications provided in the tender, either on account of inferior quality, defective workmanship, faulty design, faulty packing or short supplied, or wrongly supplied, the supplier will replace the same free of charges or pay the full cost of replacement besides LD charges.

7.7 No partial/advance payment shall be made against partial supply.

7.8 All bids & bidders will be governed by PPRA Rules 2014 as and when amended.

7.9 The University may reject all bids/proposals at any time prior to the acceptance of a bid or proposal as per PPRA Punjab rule 35, however upon bidder request the ground of rejection will be communicated to the concerned but no justification will be given as per PPRA rule 35 (2).

Appendix "A"

TENDER NOTICE No. 698/019 / 2020

SUPPLY OF MEDICINE & SURGICAL EQUIPMENT FOR HEALTH CARE CENTRE, GCUF.

Sr#	Item with specifications OR Equivalent	Packing	Qty.	Unit Price	Total Price
1.	Tab.flygl 400mg	1*200	8		
2.	Tab.ponstan fort	1*200	8		
3.	Tab.zyrtec 10mg	1*30	60		
4.	Tab.fansidar	1*200	8		
5.	Tab.wilgesic	1*100	10		
6.	Inj.avil 2ml	1*100	2		
7.	Cap.imodium	1*60	8		
8.	Tab.gravinat	1*100	10		
9.	Tab.panadol extra	1*100	10		
10.	Inj.dicloran 3ml	5*3ML	30		
11.	Inj.dexa 1ml	25*1ML	8		
12.	Tab.panadol	1*200	30		
13.	Tab.stemetil	1*250	4		
14.	Tab.disprin	1*100	20		
15.	Tab.alp 0.5mg	1*30	20		
16.	Tab.inderal 10mg	1*50	8		
17.	Cap.ruling 40mg	1*14	50		
18.	Tab.tramal 100mg	1*10	10		
19.	Tab.tenormin 100mg	1*14	10		
20.	Tab.capotin 25mg	1*20	10		

21.	Tab.bascopan plus	1*100	20		
22.	Tab.lodopin 10mg	1*20	10		
23.	Inj.gravinat 1ml	25*1ML	4		
24.	Tab.concor 10mg	1*14	20		
25.	Tab.novidat 500mg	1*10	30		
26.	Tab.brufen plus	1*20	20		
27.	Tab.ponstan	1*600	8		
28.	Inj.nospa	1*25	4		
29.	Tab.leflox 500mg	1*10	200		
30.	Syp.cosome	1	24		
31.	Tab.motilium	1*50	8		
32.	Syp.mucaine	1	50		
33.	Syp.hydrolin	1	50		
34.	Tab.azomax 500mg	1*6	50		
35.	Tab.nims 100mg	1*20	30		
36.	Tab.dicloran 100mg	1*20	30		
37.	Tab.montigat 10mg	1*14	30		
38.	Tab.danzan ds	1*20	10		
39.	Tab.calamox 1g	1*6	40		
40.	Syp.pulmonol 450ml	1	10		
41.	Peditral ors	1*25	30		
42.	Tab.arinac fort	1*100	30		
43.	Inj.hi-cortison 250mg	1	10		
44.	Betinesol n drop	1	40		

45.	D.syringe 5cc	1*100	10		
46.	Scabion lotion	1	50		
47.	Inj.ats 0.5ml	1*10	20		
48.	Cotton wool	1	30		
49.	Polyfex skin ointment	1	24		
50.	Somogel mouth gel	1	24		
51.	Daktarin oral gel	1	24		
52.	Wintogeno balm	1	24		
53.	Inj.xylocine 10ml	1	20		
54.	Mortein spray	1	12		
55.	Branula no.22	1	24		
56.	N/s 1000 ml	1	12		
57.	R/l 1000 ml	1	12		
58.	Iv set	1	30		
59.	Inj.25% glucose 20ml	1	50		
60.	Inj.oxidal 1gm	1	24		
61.	Strethoscope littmann	1	2		
62.	Tab.deltacertil 5gm	1*1000	2		
63.	Clenil compositem solotion	1*5	6		
64.	Atem solotion	1*5	6		
65.	N/s ampule 20ml	1	50		
66.	25% d/sline 20ml	1	60		
Sub. Total amount (Rs.)					

Surgical Equipment					
1.	Surgical tap	1*25	4		
2.	Cotton bandage 2 inch	1*12	1200		
3.	Crep bandage 6 inch	1	50		
4.	Sani plast bandage	1*100	40		
5.	Pyodine solution 450ml	1	8		
6.	Methylated sipirit	1	40		
7.	Surgical guaz	1	10		
8.	Black silk 2/0	1	10		
9.	Local spray anesthetic	1	6		
10.	Surgical face mask	50	20		
11.	Polythene gloves	100	10		
12.	Surgical gloves 7.50	1	10		
13.	Sanitizer large	1	24		
14.	Cotton wool (kci)	1	40		
Sub. Total Amount (Rs.)					
Grand Total Amount (Rs.)					

<u>Details of Call Deposit Receipt (CDR)</u> **Signature**________________________________

CDR No._______________ **Amount**_____________ **Name of Bidder**__________________________

Bank______ **Branch**_____ **City**__________ **CNIC No** ________________________________

Name of the Firm & Address ____________________**Ph No**_____________________________

N.T.No. _________________________________**Sales Tax No.**___________________________

Issued By:

Incharge Officer,
Procurement & Inventory Control
Allama Iqbal Road Faisalabad, Phone: 041-9201468