



GOVERNMENT COLLEGE UNIVERSITY FAISALABAD

TENDER DOCUMENT No.694/15/2020

Supply of OFFICE & TEACHING EQUIPMENT under the project titled “Development of New Campus, Government College University, Faisalabad Phase-II”

Sealed Tenders are invited from the well reputed firms / suppliers, who are registered as Authorized Dealer/ Commercial Reseller / Distributor of the manufacturing company (for all items), whereas Wholesaler may also participate for items other than computer systems. Registered in Sales Tax as Operative and Income Tax as Active Tax Payer with FBR for the Supply of IT Equipment for GCUF.

1. GENERAL TERMS & CONDITIONS

- 1.1 The procurement shall be completed in accordance with Punjab Procurement Rules 2014, on **Single Stage – Two Envelope** Bidding Procedure.
- 1.2 Bids in complete conformity with Tender Documents will be dropped in Tender Box placed at Procurement Department of the GCUF, not later than cut-off date & time at **11:00 Hrs on 20.04.2021.**
- 1.3 Technical bid shall be opened first on the same day at **11:30 Hours** at the office of Incharge Officer , Procurement & Inventory Control (in CPC Meeting) in the presence of the authorized representatives of the responding firms/companies, who cares to participate. The representatives of the responding firms/companies must have an authorization letter from the firm on their letterheads to participate.
- 1.4 Financial bids of the technically accepted firms (as per evaluation criteria & technical comparison of IT equipment with specifications of tender documents) will be opened.
- 1.5 However, the financial bids of the technically disqualified bidders will be returned unopened.

2. Tender Fee, Bid Security & Performance Security

- 2.1 The Technical bid must be accompanied by Tender Fee of Rs:2,000/- (CDR) (Non-Refundable).
- 2.2 Bid Security should be in shape of Call Deposit Receipt (CDR) (Refundable) in original as per followings, 2% of Estimated Price **i.e; Rs.15.0885 Million** and it must be attached with financial bid.
- 2.3 CDRs must be in favor of Treasurer, Government College University, Faisalabad.
- 2.4 Performance Security will be deposited by the successful bidder before issuance of Supply Order @ 10 % of the total worth in shape of CDR.

3. Bid Validity

- 3.1 All bids and prices shall be valid for 180 days from the opening date of tender.
- 3.2 Withdrawal / modification of the original offer within the validity period shall entitle the University to forfeit Bid Security & any other penal action under PPRA Rules.
- 3.3 All prices should be quoted on the letter head of the bidder in Pak Rupees inclusive of all applicable Government taxes, transportation, commissioning, installation, fixing & testing cost.
- 3.4 The earnest money to the successful bidder will be released after delivery/installation/fixing of required goods.

4. Eligibility Criteria & Supporting Documents: -

Bid of a supplier/firm will be considered only if following supporting documents are annexed in order to meet the minimum eligibility criteria described below.

- 4.1 The bidder must be an **Authorized Dealer/ Commercial Reseller / Distributor** of the manufacturing company (for all items) (Manufacturer Authorization Letter must be attached as proof), whereas **Wholesaler** may also participate for items other than computer systems.
- 4.2 The firm must provide warranty of computer systems from original manufacturer along with local/onsite warranty with parts and labor.
- 4.3 The Computer Systems must be freshly imported during last six months in case of sock item or during four months after issuance of supply order. The import documents must be attached as Bill of Entry, CPR, Import Invoice etc;
- 4.4 The bidder must provide company profile, name and address of the company along with details of chief executives or authorized persons.
- 4.5 Copy of National Tax Registration certificate and proof of filer.
- 4.6 Copy of Sales Tax Registration certificate and proof of filer.
- 4.7 An affidavit on Rs. 100/- stamp paper that currently firm is not blacklisted or debarred by any Government/Semi-Government department to participate in bidding.
- 4.8 Tender Fee (Non-Refundable) and Bid Security @ 2% of Estimated Price (refundable) in shape of Call Deposit Receipt (CDR) in original and must be issued from Payees Account only.

5. Failures and Terminations:

No bid of a supplier / firm will be considered if:-

- 5.1 If the firm is not registered as per clause No.4.1.
- 5.2 Bid received without Bid Security CDR and Tender Fee.
- 5.3 Bids received with cheque or bank guarantee.
- 5.4 Bid received later than the date and time fixed for tender.
- 5.5 Bid is conditional, ambiguous or incomplete.
- 5.6 Bid from a firm which is black listed at any level.
- 5.7 Any supplementary or revised offer after opening of the tender.
- 5.8 The supplier fails to deliver the consignment within specified delivery period strictly in accordance with the terms and conditions as laid down in the Purchase Order/ Tender Documents.
- 5.9 If any punitive situation warranted, then University is authorized to forfeit the bid Security and the firm may also be black listed.

6. Mode of Delivery, Payment Schedule, Technical Warranty and Performance Security:-

- 6.1 The delivery shall only be accepted as per terms and conditions of tender documents/ supply order with loading /unloading at firm's cost.
- 6.2 No advance payment shall be made to any bidder.
- 6.3 Upon the successful supply, installation/fixing/ placing the items, the said bidder shall submit all necessary documents for payment of bill directly to DP&IC along with delivery challan/Certificate duly signed & stamped by the authorized person of department within stipulated period.
- 6.4 If the bidder is authorized for any exemption of taxes (Sales Tax/Income Tax), he shall claim it in the Financial proposal and submit relevant documents along with bill for payment.
- 6.5 The warranty period for equipment shall be one year or as per company warranty, whichever is later and performance security shall be released after successful completion of that warranty period.

7. **Other special conditions**
- 7.1 **The firm must mentioned BRAND NAME / MODEL NUMBER/ DEFAULT SPECIFICATIONS/ WARRANTY PERIOD of quoted items in the technical bid.**
- 7.2 Any overwriting/crossing etc. in the bid should be properly counter signed by the person signing the bid. All pages of the bid must be properly countersigned.
- 7.3 The decision of the Central Purchase Committee will be binding on all concerned and will in no case be challenged on any forum court/law.
- 7.4 In case, the successful bidder fails to supply the goods strictly in accordance with the terms and conditions laid down in the supply order/bidding documents or fail to provide the required maintenance in a satisfactory manner, the security deposited by him shall be forfeited and requisite store equipment, etc will be purchased and professional service will be hired at his risk and expenses.
- 7.5 LDC (Late delivery Charges) penalty shall be imposed @2% per month of delay upto maximum of 10% of total price in case of late delivery of goods.
- 7.6 In case any material is found not in conformity with specifications provided in the tender, either on account of inferior quality, defective workmanship, faulty design, faulty packing or short supplied, or wrongly supplied, the supplier will replace the same upon free of charges or pay the full cost of replacement besides LD charges.
- 7.7 No partial/advance payment shall be made against partial supply.
- 7.8 All bids & bidders will be governed by PPRA Rules 2014 as and when amended.
- 7.9 The University may reject all bids/proposals at any time prior to the acceptance of a bid or proposal as per PPRA Punjab rule 35, however upon bidder request the ground of rejection will be communicated to the concerned but no justification will be given as per PPRA rule 35 (2).

Incharge Officer
Procurement & Inventory Control
Allama Iqbal Road Faisalabad, Phone: 041-9201468

ISSUED TO:
M/s-----

TENDER NOTICE No. 694/15/ 2020

Supply of OFFICE & TEACHING EQUIPMENT under the project titled “Development of New Campus, Government College University, Faisalabad Phase-II”

Sr.no	Name of Item	Specifications or Equivalent	A/U	Quantity	Per Unit Price Including Taxes	Total Price
1.	Computer Systems	Dell, HP Core i3, 9th Gen, Ram 4 GB, Hard ITB, LED 18.5” , or Equivalent	Nos.	150		
2.	Leaser Jet Printer	Desktop Printer (Laserjet) HP Model 107a, or Equivalent	Nos.	15		
3.	Mid-Range Network Printer	HP Printer M404 DN or Equivalent	Nos.	10		
4.	Multimedia - Projector	Viewsonic or equivalent (3400 Lumes-LCD/DLP) Contrast Ratio: 22,000:1 Native Resolution: 800x600 Resolution Support: VGA(640 x 480) to FullHD(1920 x 1080) Light source (Lamp) Life : (Nor/SuperEco): 5000/15000 for seminar / lecture theaters or Equivalent	Nos.	20		
5.	Scanner	Cannon or equivalent, LIDE 300 Flatbed or Equivalent	Nos.	3		
6.	Interactive Board	IT Smart 10 touch board IB 86 inch 4:3 for class rooms/ lecture theaters or Equivalent	Nos.	5		
Total Amount Rs:						

Note: The participating firms may quote higher specifications of the demanded items keeping in view the tender estimated cost.

Details of Call Deposit Receipt (CDR)

Signature_____

No_____ Amount_____

Name of Bidder_____

Bank_____ Branch_____ City_____

CNIC No _____

Name of the Firm & Address _____

Ph No_____

N.T.No. _____

Sales Tax No._____

Issued By:

Incharge Officer

Procurement & Inventory Control

Allama Iqbal Road Faisalabad, Phone: 041-9201468