



GOVERNMENT COLLEGE UNIVERSITY FAISALABAD

AUCTION TENDER DOCUMENT No. 01-2021

AUCTION OF NON-USEABLE AND IRREPARABLE ITEMS

GENERAL TERMS & CONDITIONS

Sealed bids are invited from the interested firms / parties, who are registered with Income Tax Department as Active Tax Payer for the auction of non-useable and irreparable items lying at Main Campus & New Campus of Government College University Faisalabad on **“AS IS WHERE IS”** basis.

The procurement shall be completed in accordance with prevailing Punjab Auction Rules and following terms and conditions of this University.

1. Bid Submission and Opening Date & Procedure:

- 1.1 The bidders are required to submit their proposals in sealed bids only.
- 1.2 Bids in complete conformity with Tender Documents will be dropped in Tender Box placed at Procurement Department of the GCUF, not later than cut-off date & time at **10:30 Hrs on 08.09.2021.**
- 1.3 Bid shall be opened on same day at **11:00 Hours** at the office of Director Procurement & Inventory Control (in Auction Committee Meeting) in the presence of the authorized representatives of the responding firms/companies, who cares to participate.

Note:

- Bidder's name & address must be mentioned on envelope.
- Bids shall be written in the letter head of the company /firm along with other prescribed documents.
- All pages of the bid/ tender documents must be properly counter signed.

- 1.4 Auction Documents can be obtained from the Directorate of Procurement and Inventory Control during official hours.
- 1.5 Auction documents are also available on GCUF website and PPRA website.
- 1.6 Any overwriting/crossing etc in the bid should be properly counter signed by the person signing the bid. All pages of the bid must be properly countersigned.

2. Tender Fee, Bid Security

2.1 The bidder must attach Tender Documents Fee @ **Rs.500/-** (CDR/Pay Order or Deposit Slip issued by University Treasurer's Office) along with bid. While the bid security/earnest money shall be submitted as per following table.

LOT No.1 (Iron Scrap Material)

S.No.	ITEM	A/U	Estimated Weight / Qty.	Reserved Price (Rs.)	Earnest Money CDR Required (Rs.)
1.	Iron Material	KG	3,700	65/Kg	15,000
2.	Fans and Other Copper Items	KG	300	65/Kg	

LOT No.2 (Paper & Raddi)

S.No.	ITEM	A/U	Estimated Weight / Qty.	Reserved Price (Rs.)	Earnest Money CDR Required (Rs.)
1.	Old Urdu and English Newspapers	KG	100	Rs.60/Kg English News Papers Rs.30/Kg Urdu News Papers	70,000
2.	Solved Answer Sheets	KG	40,000	35/Kg	
3.	Prospectus and Raddi Books etc.	KG	3,600	20/Kg	

LOT No.3 (Used Tyre, Batteries and Mobil Oil)

S.No.	ITEM	A/U	Estimated Weight / Qty.	Reserved Price (Rs.)	Earnest Money CDR Required (Rs.)
1.	Used Tyres	KG	1,840	18/Kg	10,000
2.	Used Batteries	KG	250	150/Kg	
3.	Used Mobil Oil	Liters	1,200	70/Kg	

LOT No.4 (Electric and IT Scrap etc.)

S.No.	ITEM	A/U	Estimated Weight / Qty.	Reserved Price (Rs.)	Earnest Money CDR Required (Rs.)
1.	Scrap UPS, Deep Freezer, Oven etc.	KG	1,795	88/Kg	10,000
2.	Scrap Computers, Printers, Photocopy Machines, Scanners , Multimedia Keyboard, Mouse, Etc				

LOT No.5 (Wooden Miscellaneous Items)

S.No.	ITEM	A/U	Estimated Weight / Qty.	Reserved Price (Rs.)	Earnest Money CDR Required (Rs.)
1.	Scrap Chairs, Chip Board and Sheet etc.	KG	1,000	8/Kg	1,000

2.2 The willing participants are required to submit Lot wise Earnest Money Security in shape of CDR/Bank Draft/ Bank Guarantee in favor of **“Treasurer Government College University Faisalabad”** in sealed envelope. The participants who wish to participate in all lots can submit combined Bid Security of **Rs.106,000/-** in single Draft.

2.3 Earnest money shall be refundable to the un-successful bidders.

2.4 **Successful bidders will have to deposit 1/4th or 25% of the total bid amounts on the same day.**

3. Inspection of Goods:-

3.1 The bidders can visit the Estate Care Departments and Directorate of Procurement & Inventory Control to inspect the auctionable items dumped in both campuses of GCUF during official hours i.e. 08:00 AM to 04:00 PM. No conveyance facility will be provided by GCUF.

4. Supporting Documents: -

The following documents must be attached with the bid.

4.1 The bidder must provide quote bid in sealed envelope on firm's letterhead pad.

4.2 Copy of National Tax Registration certificate and proof of filer (if any).

4.3 Attested copy of CNIC of the bidder.

4.4 Bid security/ earnest money as clause No.2 of tender documents above.

4.5 An affidavit on Rs. 100/- stamp paper that currently firm/bidder is not blacklisted or debarred by any Government/Semi-Government department to participate in bidding.

5. Failures and Terminations:

No bid of a bidder / firm will be considered if:-

5.1 Bid received without Bid Security / Earnest money.

5.2 Bids received with cheque/ cash as security.

5.3 Bid received later than the date and time fixed for tender.

5.4 Bid is conditional, ambiguous or incomplete.

5.5 Bid from a firm which is black listed at any level.

5.6 The bidder fails to lift the goods within specified period strictly in accordance with the terms and conditions as laid down in the tender documents.

5.7 If any punitive situation warranted, then University is authorized to forfeit the bid Security and the firm may also be black listed.

5.8 The decision of the University Auction Committee will be binding on all concerned and will in no case be challenged on any forum court/law.

6. Mode of Weighing and Lifting Auctionable Goods:-

6.1 The successful bidder along with an authorized official of this University shall get computerized weight slip of the empty vehicle and same process will be followed for loaded vehicle.

6.2 The bidder shall get Gate Pass for each vehicle before exit from the gates of GCUF.

6.3 The successful bidder will be bound to deposit an amount equivalent to the value of loaded vehicles in the university account before completion of contract.

6.4 **The successful bidder for (Lot No.02 Item No.02) Solved Answer Sheets will be legally bound to sale the solved answer sheets directly to Paper Mill and will submit an affidavit on stamp paper to the University in this regard, otherwise, earnest money will be forfeited.**

Convener Auction Committee
Procurement & Inventory Control
Allama Iqbal Road Faisalabad, Phone: 041-9201468

Proforma for Quoting Rates of Auctionable Goods.

LOT No.1 (Iron Scrap Material)

S.No.	ITEM	A/U	Estimated Weight	Quoted Rate
01	Iron Material	KG	3,700	
02	Fans and Other Copper Items	KG	300	

LOT No.2 (Paper & Raddi)

S.No.	ITEM	A/U	Estimated Weight	Quoted Rate
01	Old Urdu and English Newspapers	KG	100	Rs. /Kg English News Papers
				Rs. /Kg Urdu News Papers
02	Solved Answer Sheets	KG	40,000	
03	Prospectus and Raddi Books etc.	KG	3,600	

LOT No.3 (Used Tyre, Batteries and Mobil Oil)

S.No.	ITEM	A/U	Estimated Weight	Quoted Rate
01	Used Tyres	KG	1,840	
02	Used Batteries	KG	250	
03	Used Mobil Oil	Liters	1,200	

LOT No.4 (Electric and IT Scrap etc.)

S.No.	ITEM	A/U	Estimated Weight / Qty.	Quoted Rate
01	Scrap UPS, Deep Freezer, Oven etc.	KG	1,795	
02	Scrap Computers, Printers, Photocopy Machines, Scanners , Multimedia Keyboard, Mouse, Etc			

LOT No.5 (Wooden Miscellaneous Items)

S.No.	ITEM	A/U	Estimated Weight	Quoted Rate
01	Scrap Chairs, Chip Board and Sheet etc.	KG	1,000	

Signatures & Stamp of Bidder:- _____



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Annex-A

BID APPLICATION FORM

Particulars of Bidder :-

Sr#	Requisite Information	Detail
01	Name of Firm/ Bidder	
02	Address of Firm/ Bidder	
03	Telephone No. / Cell No.	
04	GST Registration No.	
05	NTN Registration No. (if registered then attach proof of filer)	
06	Amount of Security Deposit As earnest money	
07	Pay Order/CDR NO. & Date of Issuance	
08	Name of Bank / Branch	

Signature & Stamp of Bidder:-_____



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Annex-B

BID APPLICATION FORM

Check List

Sr#	Requisite Information	Yes	No
01	Attested Copy of CNIC		
02	Attested Copy of NTN Certificate with Proof of filer		
03	Affidavit of Judicial Stamp Paper.		
04	Pay Order as Earnest Money		

Signature & Stamp of Bidder:-_____