

GOVERNMENT COLLEGE UNIVERSITY FAISALABAD



TENDER DOCUMENT No. 01/2021

SUPPLY OF CHEMICALS AND SOLVENTS FOR DEPARTMENT OF APPLIED CHEMISTRY, GCUF.

Sealed Tenders are invited from the well reputed firms / suppliers, who are registered with Sales Tax and Income Tax Department as Active Tax Payer for Purchase of Chemicals and Solvents for the Department of Applied Chemistry, GCUF.

GENERAL TERMS & CONDITIONS

1. Tender Opening Date & Procedure:

- 11 The procurement shall be completed in accordance with Punjab Procurement Rules 2014, on **Single Stage – Two Envelope** Bidding Procedure. (Technical & Financial proposal separately).
- 12 Bids in complete conformity with Tender Documents will be dropped in Tender Box placed at PI Office of the GCUF, not later than cut-off date & time at **14:30 Hrs on 30.12.2021.**
- 13 Technical bid shall be opened first on the same day at **15:00 Hours** at the office of Treasurer in the presence of the authorized representatives of the responding firms/companies, who cares to participate. The representatives of the responding firms/companies must have an authorization letter from the firm on their letterheads to participate.
- 14 Financial bids of the technically accepted firms will be opened. However, the financial bids of the technically disqualified bidders will be returned unopened.

Note:

- *Tender Number must be mentioned on envelope.*
- *Both Technical and financial proposal shall be written in the letter head of the company /firm along with other prescribed documents.*
- *All pages of the bid must be properly counter signed.*

2. Tender Fee & Bid Security

- 21 The Technical Bid must be accompanied by Tender Fee of **Rs:1,000/-** (Non-Refundable) in shape of Call Deposit Receipt (CDR) in original.

- 22 The Financial Bid must be accompanied by 2% of Estimated Price i.e; Rs.935,880/- (refundable) in shape of Call Deposit Receipt (CDR) in original.
- 23 CDRs must be in favor of Treasurer, Government College University, Faisalabad.

3. Bid Validity

- 3.1 All bids and prices shall be valid for 120 days from the opening date of tender.
- 3.2 Withdrawal / modification of the original offer within the validity period shall entitle the University to forfeit Bid Security.
- 3.3 All prices should be quoted on the letter head of the bidder in Pak Rupees inclusive of all applicable Government taxes, transportation, commissioning, installation, affixation & testing cost etc;
- 3.4 The earnest money to the successful bidder will be released after delivery of required chemicals and solvents.
- 3.5 For successful bidder, 10 % of each claim (non-consumable items) will be deducted as security deposit to be released after successful expiry of the warranty period.

4. Supporting Documents: -

- 4.1 The bidder must provide company profile, name and address of the company with financial status and chief executives (or any other authorized persons).
- 4.2 The firm must provide record of at least three years' experience in relevant line of business.
- 4.3 Copy of National Tax Registration certificate.
- 4.4 Copy of Sales Tax Registration certificate.
- 4.5 An affidavit on Rs. 100/- stamp paper that currently firm is not blacklisted or debarred by any Government/Semi-Government department to participate in bidding.

5. Failures and Terminations:

No bid of a supplier / firm will be considered if: -

- 5.1 Bid received without Bid Security / Call Deposit.
- 5.2 Bids received with cheque or bank guarantee.
- 5.3 Bid received later than the date and time fixed for tender.
- 5.4 Bid is conditional, ambiguous or incomplete.
- 5.5 Bid from a firm which is black listed at any level.
- 5.6 Any supplementary or revised offer after opening of the tender.
- 5.7 The supplier fails to deliver the consignment within specified delivery period strictly in accordance with the terms and conditions as laid down in the Purchase Order.
- 5.8 If any punitive situation warranted, then University is authorized to forfeit the bid Security and the firm may also be black listed.

6. Mode of Delivery: -

- 6.1 The delivery shall only be accepted at GCUF premises with loading /unloading at firm's cost.
- 6.2 Upon the successful supply, fixation, placing, installation, demonstration and inspection carried out by the end user department, the said bidder shall submit all necessary documents for payment of bill directly to PI Office along with delivery challan/Certificate duly signed & stamped by the authorized person of department within stipulated period.
- 6.3 If the bidder is authorized for any exemption of taxes (Sales Tax/Income Tax), shall claim it in the financial proposal and submit relevant documents along with bill for payment.

7 Other Special Conditions

- 7.1 Any overwriting/crossing etc in the bid should be properly counter signed by the person signing the bid. All pages of the bid must be properly countersigned.
- 7.2 The firm should also provide the authorization letter of the quoted brand.
- 7.3 The firm should also provide certificate of analysis of the product along with delivery.
- 7.4 No partial bidding is allowed.
- 7.5 The decision of the Central Purchase Committee will be binding on all concerned and will in no case be challenged on any forum court/law.
- 7.6 The warranty period for the supplied items shall be declared one year on final inspection of the Committee and end user. However, this warranty period may be extended if deemed necessary due to unavoidable circumstances.
- 7.7 In case the successful bidder fails to supply the goods strictly in accordance with the terms and conditions laid down in the supply order/bidding documents or fail to provide the required maintenance in a satisfactory manner, the security deposited by him shall be forfeited and requisite store equipment, etc will be purchased and professional service hired at his risk and expenses.
- 7.8 LDC (Late delivery Charges) penalty shall be imposed @2% per month of delay upto maximum of 10% of total price.
- 7.9 In case any material is found not in conformity with specifications provided in the tender, either on account of inferior quality, defective workmanship, faculty design, faulty packing or is short supplied, or wrongly supplied, the supplier will replace the same free of charges or pay the full cost of replacement besides LD charges.
- 7.10 No partial/advance payment shall be made against partial supply.
- 7.11 All bids & bidders will be governed by PPRA Rules 2014 as and when amended.
- 7.12 The University may reject all bids/proposals at any time prior to the acceptance of a bid or proposal as per PPRA Punjab rule 35, however upon bidder request the ground of rejection will be communicated to the concerned but no justification will be given as per PPRA rule 35 (2).

TENDER DOCUMENT No. 01/2021

SUPPLY OF CHEMICALS AND SOLVENTS FOR
DEPARTMENT OF APPLIED CHEMISTRY, GCUF

Chemicals

Sr.No.	Items	Make	<u>CAT No.</u> <u>and</u> <u>CAS No</u>	Pack Size	Total Required Qty	Unit Price	Total Price
1	<i>p</i> -nitrophenyl- <i>b</i> -D-glucuronide (N-1627)	Sigma/ Alfa Easer/ Equivalent		1g	1g x2 = 2g		
2	D-saccharic acid 1,4-lactone	Sigma/ Alfa Easer/Equivalent		1g	1g x2 = 2g		
3	Beta-glucuronidase (G-7396) (125000) UNITS	Sigma/ Alfa Easer /Equivalent		25,000 units	25,000 x 2 = 50,000 units		
4	Sodium acetate buffer; pH = 7.0	Sigma/ Alfa Easer /Equivalent		500mL	500mL x 2 = 1000mL		
5	DMSO	Sigma/ Alfa Easer /Equivalent		500mL	500mL x 1 = 500mL		
6	Guanidine hydrochloride	Sigma/ Alfa Easer /Equivalent		500g	500g x 1 = 500g		
7	TLC silica gel plates	Sigma/ Alfa Easer /Equivalent		25 sheets of 20 x 20 Cm per packet	9 packets		

Solvents

Sr. No.	Items	Make	<u>CAT No. and CAS No</u>	Pack Size	Total Required Qty	Unit Price	Total Price
1	Hexane (boiling range 60 -80 °C) Analytical grade	Sigma/ Alfa Easer /Equivalent		2.5 L or 4 L	50 L		
2	Dichloromethane 99.5% (Analytical grade)	Sigma/ Alfa Easer /Equivalent		2.5 L or 4 L	25 L		

Note:

1. Rate should also be quoted on Firm's letter head pad.
2. Repacked chemicals will not be accepted.
3. Country of origin of mentioned items should be USA, Germany, Japan or equivalent.
4. The firm must provide authorized distribution letter of the quoted brand.
5. Firm should also provide certificate of analysis of the products along with delivery.
6. Firm must mention CAT No. and CAS No of the quoted item
7. The successful bidder shall submit bill, delivery challan, sale tax invoice and import documents (Bill of landing, import invoice, Bill of entry etc) along with delivery of goods.

Details of Call Deposit Receipt (CDR)

Signature_____

No_____Amount_____

Name of Bidder_____

Bank_____Branch_____City_____

CNIC No _____

Name of the Firm & Address_____Ph No _____

N.T.No._____Sales Tax No._____

Issued By:

**Dr. SAROSH IQBAL,
Assistant Professor, Department of Applied Chemistry, GC
University, Faisalabad**