

GOVERNMENT COLLEGE UNIVERSITY FAISALABAD



TENDER DOCUMENT No. 708/08/2021

SUPPLY OF LABORATORY STOOLS FOR VARIOUS UNIVERSITY DEPARTMENTS.

Sealed Tenders are invited from the well reputed firms / suppliers, who are registered with Sales Tax as operative and Income Tax Department as Active Tax Payer for supply of Laboratory Stools for the various departments, GCUF.

GENERAL TERMS & CONDITIONS

1. Tender Opening Date & Procedure:

- 1.1 The procurement shall be completed in accordance with Punjab Procurement Rules 2014, on **Single Stage – Single Envelope** Bidding Procedure. (Financial proposal only)
- 1.2 Bids in complete conformity with Tender Documents will be dropped in Tender Box placed at Procurement Department of the GCUF, not later than cut-off date & time at **11:00 Hrs on 20.01.2022.**
- 1.3 The bids shall be opened first on the same day at **11:30 Hours** at the office of Director Procurement & Inventory Control (in CPC Meeting) in the presence of the authorized representatives of the responding firms/companies, who cares to participate. The representatives of the responding firms/companies must have an authorization letter from the firm on their letterheads to participate.

Note:

- *Tender Number must be mentioned on envelope.*
- *The qualified firms shall get approve a sample of furniture items after issuance of supply order.*

2. Tender Fee & Bid Security

- 2.1 The Bid must be accompanied by Tender Fee of Rs:**1,000/-** (Non-Refundable) and 2% of Estimated Price i.e; Rs.1,250,000/- (refundable) in shape of Call Deposit Receipt (CDR) in original.
- 2.2 CDRs must be in favor of Treasurer, Government College University, Faisalabad.

3. Bid Validity

- 3.1 All bids and prices shall be valid for 180 days from the opening date of tender.
- 3.2 Withdrawal / modification of the original offer within the validity period shall entitle the University to forfeit Bid Security.
- 3.3 All prices should be quoted on the letter head of the bidder in Pak Rupees inclusive of all applicable Government taxes, transportation, commissioning, installation, affixation & testing cost etc;
- 3.4 The earnest money to the successful bidder will be released after delivery/installation/affixation of required equipment.

4. Eligibility Criteria & Supporting Documents: -

Bid of a supplier/firm will be considered only if following supporting documents are annexed in order to meet the minimum eligibility criteria.

- 4.1 The bidder may be Manufacturer/Wholesaler/ Importer or General Order Supplier of Furniture Items.
- 4.2 The bidder must provide company profile, name and address of the company along with details of chief executives or authorized persons.
- 4.3 The firm must have experience in relevant line of business. In this regard, relevant Supply Order/ Work Orders from Government/Semi-Government Organizations must be attached as poof.
- 4.4 Copy of National Tax Registration certificate and proof of filer.
- 4.5 Copy of Sales Tax Registration certificate and proof of filer.
- 4.6 An affidavit on Rs. 100/- stamp paper that currently firm is not blacklisted or debarred by any Government/Semi-Government department to participate in bidding.
- 4.7 Tender Fee (Non-Refundable) and Bid Security @ 2% of Estimated Price (refundable) in shape of Call Deposit Receipt (CDR) in original and must be issued from Payees Account only.

4. Failures and Terminations:

No bid of a supplier / firm will be considered if:-

- 5.1 Bid received without Bid Security / Call Deposit.
- 5.2 Bids received with cheque or postal order.
- 5.3 Bid received later than the date and time fixed for tender.
- 5.4 Bid is conditional, ambiguous or incomplete.
- 5.5 Bid from a firm which is black listed at any level.
- 5.6 Any supplementary or revised offer after opening of the tender.
- 5.7 The supplier fails to deliver the consignment within specified delivery period strictly in accordance with the terms and conditions as laid down in the Purchase Order.
- 5.8 If any punitive situation warranted, then University is authorized to forfeit the bid

Security and the firm may also be black listed.

6. Mode of Delivery: -

6.1 The delivery shall only be accepted at the premises of GCUF NEW Campus (Jhang Road Faisalabad) with loading /unloading and shifting to labs at firm's cost.

6.2 Upon the successful supply, fixation, placing, installation, demonstration and inspection carried out by the end user department, the said bidder shall submit all necessary documents for payment of bill directly to DP&IC along with delivery challan/Certificate duly signed & stamped by the authorized person of department within stipulated period.

6.3 If the bidder is authorized for any exemption of taxes (Sales Tax/Income Tax), shall claim it in the financial proposal and submit relevant documents along with bill for payment.

7 Other Special Conditions

7.1 Any overwriting/crossing etc. in the bid should be properly counter signed by the person signing the bid. All pages of the bid must be properly countersigned.

7.2 The decision of the Central Purchase Committee will be binding on all concerned and will in no case be challenged on any forum court/law.

7.3 The warranty period for the supplied items shall be declared one year on final inspection of the Committee and end user. However, this warranty period may be extended if deemed necessary due to unavoidable circumstances.

7.4 In case the successful bidder fails to supply the goods strictly in accordance with the terms and conditions laid down in the supply order/bidding documents or fail to provide the required maintenance in a satisfactory manner, the security deposited by him shall be forfeited and requisite store equipment, etc will be purchased and professional service hired at his risk and expenses.

7.5 LDC (Late delivery Charges) penalty shall be imposed @2% per month of delay upto maximum of 10% of total price.

7.6 In case any material is found not in conformity with specifications provided in the tender, either on account of inferior quality, defective workmanship, faulty design, faulty packing or short supplied, or wrongly supplied, the supplier will replace the same free of charges or pay the full cost of replacement besides LD charges.

7.7 No partial/advance payment shall be made against partial supply.

7.8 All bids & bidders will be governed by PPRA Rules 2014 as and when amended.

7.9 The University may reject all bids/proposals at any time prior to the acceptance of a bid or proposal as per PPRA Punjab rule 35, however upon bidder request the ground of rejection will be communicated to the concerned but no justification will be given as per PPRA rule 35 (2).

TENDER NOTICE No. 708/08 / 2021**SUPPLY OF LABORATORY STOOLS FOR VARIOUS UNIVERSITY DEPARTMENTS, GCUF**

Sr #	Name Item	QTY	Unit Price (Rs.)	Total Price (Rs.)
1.	Stool For Lab Size 315x315x530mm structure made of mild steel square pipe 18 Gauge wall thick 1.2 mm, finished with N.C silver paint/powder coated with 04 Nos. rubber shoes 20X20 mm good quality. Seat strips(6Nos.) made of solid seasoned sheesham wood along with Sprit polished. Having 7% to 8% moisture content. finished with N.C. lacquer. strips Size 315x45x20 mm fixed with steel screws(1-1/4x8). 	300		

Details of Call Deposit Receipt (CDR)

Signature_____

No_____ Amount_____

Name of Bidder_____

Bank_____ Branch_____ City_____

CNIC No _____

Name of the Firm & Address _____ Ph No _____

N.T.No. _____ Sales Tax No. _____

Issued By:

Incharge Officer,
Procurement & Inventory Control
Allama Iqbal Road Faisalabad, Phone: 041-9201468