



GOVERNMENT COLLEGE UNIVERSITY FAISALABAD

TENDER DOCUMENT No. 720/20/2021

SUPPLY OF WINDOW CURTAINS FOR ACADEMIC BLOCKS & NEW GIRLS HOSTELS IN NEW CAMPUS GCUF

Sealed Tenders are invited from the well reputed firms / suppliers, who are registered with Sales Tax and Income Tax Department as Active Tax Payer for Purchase of Window curtains for Dr. Asif Iqbal Block & Dr. Shahid Kamal Block and New Girls Hostel (9 & 10) of New Campus, GCUF.

GENERAL TERMS & CONDITIONS

1. Tender Opening Date & Procedure:

- 1.1 The procurement shall be completed in accordance with Punjab Procurement Rules 2014, on **Single Stage – Two Envelope** Bidding Procedure. (Technical & Financial proposal separately).
- 1.2 Bids in complete conformity with Tender Documents will be dropped in Tender Box placed at Procurement Department of the GCUF, not later than cut-off date & time at **11:00 Hrs on 19.04.2022.**
- 1.3 Technical bid shall be opened first on the same day at **11:30 Hours** at the office of Incharge Officer Procurement & Inventory Control (in CPC Meeting) in the presence of the authorized representatives of the responding firms/companies, who cares to participate. The representatives of the responding firms/companies must have an authorization letter from the firm on their letterheads to participate.
- 1.4 The samples of window curtains, iron pipe, end cups and iron clumps may be seen in DP & IC during official hours and firms must attached samples of these items with Technical Bid except window curtain.
- 1.5 Financial bids of the technically accepted firms will be opened. However, the financial bids of the technically disqualified bidders will be returned unopened.
- 1.6 The successful bidder shall prepare a sample of window curtain before bulk production which shall be tested from lab to check its wrap and pick count as per specifications mentioned in annexure-A.

Note:

- *Tender Number must be mentioned on envelope.*
- *Both Technical and financial proposal shall be written in the letter head of the company /firm along with other prescribed documents.*
- *All pages of the bid must be properly counter signed.*

2. Tender Fee, Bid Security

- 2.1 Financial proposal shall be written in the letter head of the company /firm along with other prescribed documents.
- 2.2 The Bid must be accompanied by Tender Fee of Rs:2000/- (Non-Refundable) and 2% of Estimated Price i.e; **Rs. 4,974,792/-** (refundable) in shape of Call Deposit Receipt (CDR) in original. CDRs must be in favor of Treasurer, Government College University, Faisalabad. The rates / bids should be inclusive of all applicable Govt. Taxes.

3. Bids Validity

- 3.1 All bids and prices shall be valid for 90 days from the opening date of tender.
- 3.2 Withdrawal / modification of the original offer within the validity period shall entitle the University to forfeit Bid Security.
- 3.3 All prices should be quoted on the letter head of the bidder in Pak Rupees inclusive of all applicable Government taxes, transportation, commissioning, installation, affixation & testing cost etc;
- 3.4 The earnest money to the successful bidder will be released after delivery/installation/affixation of required equipment.
- 3.5 For successful bidder, 10 % of each claim (non-consumable items) will be deducted as security deposit to be released after successful expiry of the warranty period.

4. Supporting Documents: -

- 4.1 The bidder must provide company profile, name and address of the company with financial status and chief executives (or any other authorized persons).
- 4.2 The firm must provide record of at least three years' experience in relevant line of business.
- 4.3 Copy of National Tax Registration certificate.
- 4.4 Copy of Sales Tax Registration certificate.
- 4.5 An affidavit on Rs. 100/- stamp paper that currently firm is not blacklisted or debarred by any Government/Semi-Government department to participate in bidding.

5. Failures and Terminations:

No bid of a supplier / firm will be considered if:-

- 5.1 Bid received without Bid Security / Call Deposit.
- 5.2 Bids received with cheque or bank guarantee.
- 5.3 Bid received later than the date and time fixed for tender.
- 5.4 Bid is conditional, ambiguous or incomplete.
- 5.5 Bid from a firm which is black listed at any level.
- 5.6 Any supplementary or revised offer after opening of the tender.
- 5.7 The supplier fails to deliver the consignment within specified delivery period strictly in accordance with the terms and conditions as laid down in the Purchase Order.
- 5.8 If any punitive situation warranted, then University is authorized to forfeit the bid Security and the firm may also be black listed.

6. Mode of Delivery:-

- 6.1 The delivery shall only be accepted at GCUF premises with loading /unloading at firm's cost.
- 6.2 Upon the successful supply, fixation, placing, installation, demonstration and inspection carried out by the end user department, the said bidder shall submit all necessary documents for payment of bill directly to DP&IC along with delivery challan/Certificate duly signed & stamped by the authorized person of department within stipulated period.
- 6.3 If the bidder is authorized for any exemption of taxes (Sales Tax/Income Tax), shall claim it in the financial proposal and submit relevant documents along with bill for payment.

7 **Other special conditions**

- 7.1 Any overwriting/crossing etc in the bid should be properly counter signed by the person signing the bid. All pages of the bid must be properly countersigned.
- 7.2 The decision of the Central Purchase Committee will be binding on all concerned and will in no case be challenged on any forum court/law.
- 7.3 The warranty period for the supplied items shall be declared one year on final inspection of the Committee and end user. However, this warranty period may be extended if deemed necessary due to unavoidable circumstances.
- 7.4 In case the successful bidder fails to supply the goods strictly in accordance with the terms and conditions laid down in the supply order/bidding documents or fail to provide the required maintenance in a satisfactory manner, the security deposited by him shall be forfeited and requisite store equipment, etc will be purchased and professional service hired at his risk and expenses.
- 7.5 LDC (Late delivery Charges) penalty shall be imposed @2% per month of delay upto maximum of 10% of total price.
- 7.6 In case any material is found not in conformity with specifications provided in the tender, either on account of inferior quality, defective workmanship, faculty design, faulty packing or is short supplied, or wrongly supplied, the supplier will replace the same free of charges or pay the full cost of replacement besides LD charges.
- 7.7 No partial/advance payment shall be made against partial supply.
- 7.8 All bids & bidders will be governed by PPRA Rules 2014 as and when amended.
- 7.9 The University may reject all bids/proposals at any time prior to the acceptance of a bid or proposal as per PPRA Punjab rule 35, however upon bidder request the ground of rejection will be communicated to the concerned but no justification will be given as per PPRA rule 35 (2).

Incharge Officer,
Procurement & Inventory Control
Allama Iqbal Road Faisalabad, Phone: 041-9201468

ISSUED TO:
M/S-----

TENDER NOTICE No. 720/20 / 2021

SUPPLY OF WINDOW CURTAINS FOR ACADEMIC BLOCKS & HOSTELS IN NEW CAMPUS

Sr#	Article	Specifications	A/U	Qty	Unit Price with Taxes	Total Price
1	Curtains made of Jackard cloth Piece with GCUF LOGO weaved in selected color scheme, all sides stitched. fixing on walls with gatti and 2.5 inch black nuts 10 No with drill machine.	SS 8 Rings 8.25 feet x 4.6 feet (after stitching size for 912 curtains of academic Blocks = 6.5 ft x 4.4 ft and for 1123 curtains of girls hostels = 7 ft x 4.4 ft DE Sized WARP Count 35.3 150/DN WEFT Count 17.47 300/DN WEFT Count 9.32/S PICK 160 and 166 of under cloth Weave Blending: WARP POLY 100% WEFT POLY 100 % WEFT POLY 38% Cotton 62% Color scheme will be selected by GCUF	Nos.	2035		
2	Iron Pipe	1” x 1 ft = 1700 gm Powder coated Fine quality	Feet.	5329		
3	End Cups	Powder Coated Fine Quality	Nos.	2066		
4	Iron Clump	Powder Coated Fine Quality	Nos.	2066		
	TOTAL AMOUNT (Rs.)					

NOTE:

- i. The firms may visit DP&IC in office hours to check the samples of curtains and design.**
- ii. The firm must provide samples of items at sr # 2, 3 & 4.**
- iii. The successful bidders shall submit a sample of window curtain before start of bulk production which will be lab tested to check its weaving quality as per above specifications.**
- iv. The color scheme will be finalized by the GCUF.**

No_____ Amount_____ Name of Bidder_____

Bank_____ Branch_____ City_____ CNIC No _____

Name of the Firm & Address _____Ph No _____

N.T.No. _____Sales Tax No. _____

Issued By:

Incharge Officer
Procurement & Inventory Control
Allama Iqbal Road Faisalabad, Phone: 041-9201468