

# GOVERNMENT COLLEGE UNIVERSITY FAISALABAD

**TENDER DOCUMENT No. 725/25/2021**



## **REPAIR OF LAB EQUIPMENT FOR THE DEPARTMENT OF BOTANY, GCUF**

**Sealed Tenders are invited from the well reputed firms / suppliers, who are registered with Sales Tax and Income Tax Department as Active Tax Payer for Repair of Lab Equipment for the department of Botany, GCUF.**

### **GENERAL TERMS & CONDITIONS**

#### **1. Tender Opening Date & Procedure:**

- 1.1 The repair shall be completed in accordance with Punjab Procurement Rules 2014, on **Single Stage – Single Envelope** Bidding Procedure. (Financial proposal only).
- 1.2 Bids in complete conformity with Tender Documents will be dropped in Tender Box placed in the office of the Chairman Department of Botany GCUF, not later than cut-off date & time at **11:00 Hrs on 31.05.2022.**
- 1.3 Bid shall be opened on same day at **11:30 Hours** in the office of the Chairman Department of Botany (in Central Repair Committee Meeting) in the presence of the authorized representatives of the responding firms/companies, who cares to participate.

#### **Note:**

- *Tender Number must be mentioned on envelope.*
- *Bids shall be written in the letter head of the company /firm along with other prescribed documents.*
- *All pages of the bid must be properly counter signed.*

#### **2. Tender Fee & Bid Security**

- 2.1 The bid must be accompanied by Tender Fee of Rs:1,000/- (Non-Refundable) in shape of Call Deposit Receipt (CDR) in original and must be accompanied by 2% of Estimated Price i.e; Rs.965,000/- (refundable) in shape of Call Deposit Receipt (CDR) in original.
- 2.3 CDRs must be in favor of Treasurer, Government College University, Faisalabad.

#### **3. Bid Validity**

- 3.1 All bids and prices shall be valid for 120 days from the opening date of tender.
- 3.2 Withdrawal / modification of the original offer within the validity period shall entitle the University to forfeit Bid Security.

- 3.3 All prices should be quoted on the letter head of the bidder in Pak Rupees inclusive of all applicable Government taxes, transportation, commissioning, installation, affixation & testing cost etc;
- 3.4 The earnest money to the successful bidder will be released after repair of required equipment.
- 3.5 **For successful bidder, 10 % of each claim (non-consumable items) will be deducted as security deposit to be released after successful expiry of the warranty period.**

**4. Supporting Documents: -**

Bid of a supplier/firm will not be considered if following supporting documents are annexed.

- 4.1 The bidder must provide company profile, name and address of the company with details of staff (or any other authorized persons).
- 4.2 The firm must provide record of experience in relevant line of business.
- 4.3 Copy of National Tax Registration certificate and proof of filer (Active Tax Payer).
- 4.4 Copy of Sales Tax Registration certificate and proof of filer (Active Tax Payer).
- 4.5 An affidavit on Rs. 100/- stamp paper that currently firm is not blacklisted or debarred by any Government/Semi-Government department to participate in bidding.
- 4.6 Tender Fee (Non-Refundable) and 2% of Estimated Price (refundable) in shape of Call Deposit Receipt (CDR) in original and must be issued from Payees Account only.

**5. Failures and Terminations:**

No bid of a supplier / firm will be considered if:-

- 5.1 Bid received without Bid Security / Call Deposit.
- 5.2 Bids received with cheque or postal order.
- 5.3 Bid received later than the date and time fixed for tender.
- 5.4 Bid is conditional, ambiguous or incomplete.
- 5.5 Bid from a firm which is black listed at any level.
- 5.6 Any supplementary or revised offer after opening of the tender.
- 5.7 The supplier fails to deliver the consignment within specified delivery period strictly in accordance with the terms and conditions as laid down in the Purchase Order.
- 5.8 If any punitive situation warranted, then University is authorized to forfeit the bid Security and the firm may also be black listed.

**6. Mode of Delivery: -**

- 6.1 The repair shall only be done for the equipment of Botany department.
- 6.2 Upon the successful repair, installation, demonstration and inspection carried out by the end user department, the said bidder shall submit all necessary documents for payment of bill directly to department along with delivery Repair Certificate duly signed & stamped by the authorized person of department within stipulated period.

6.3 If the bidder is authorized for any exemption of taxes (Sales Tax/Income Tax), shall claim it in the financial proposal and submit relevant documents along with bill for payment.

## **7 Other Special Conditions**

- 7.1 Any overwriting/crossing etc. in the bid should be properly counter signed by the person signing the bid. All pages of the bid must be properly countersigned.
- 7.2 The decision of the Central Repair Committee will be binding on all concerned and will in no case be challenged on any forum court/law.
- 7.3 The warranty period for the supplied items shall be declared one year on final inspection of the Committee and end user. However, this warranty period may be extended if deemed necessary due to unavoidable circumstances.
- 7.4 In case the successful bidder fails to supply the goods strictly in accordance with the terms and conditions laid down in the supply order/bidding documents or fail to provide the required maintenance in a satisfactory manner, the security deposited by him shall be forfeited and requisite store equipment, etc will be purchased and professional service hired at his risk and expenses.
- 7.5 In case of late repair, penalty shall be imposed @2% per month of delay upto maximum of 10% of total price.
- 7.6 In case any parts is found not in conformity with specifications provided in the tender, either on account of inferior quality, defective workmanship, faulty design, and unsatisfactory repair bidder will replace the same free of charges or pay the full cost of replacement besides LD charges.
- 7.7 No partial/advance payment shall be made against partial repair.
- 7.8 All bids & bidders will be governed by PPRA Rules 2014 as and when amended.
- 7.9 The University may reject all bids/proposals at any time prior to the acceptance of a bid or proposal as per PPRA Punjab rule 35, however upon bidder request the ground of rejection will be communicated to the concerned but no justification will be given as per PPRA rule 35 (2).

**Prof.Dr.Muhammad Naeem Iqbal,**  
Chairman department of Botany  
GCUF New Campus, Jhang Road, Phone: 0300-7979767

## Tender Document No.725/25/2021

### REPAIR OF LAB EQUIPMENT FOR THE DEPARTMENT OF BOTANY, GCUF

Note:

1. The firms/bidder, who wish to participate in this tender, must inspect the Equipment to check the nature of repair work before submission of bid.
2. In case of any query firms/bidder can contact Chairman department of Botany

| SR#                    | Name of Instrument                       | Diagnosis                    | Qty. | Unit Price (Rs.) | Total Price including all taxes (Rs.) |
|------------------------|------------------------------------------|------------------------------|------|------------------|---------------------------------------|
| 1.                     | Memmert Dry Oven / INB400/ Germany       | Dead/PCB Burnt out           | 1    |                  |                                       |
| 2.                     | Centrifuge Machine/ Sigma+ Therm.Sci     | Both are Dead/ VFD card      | 2    |                  |                                       |
| 3.                     | Centrifuge Machine/ -20C /               | Dead/ PCB Repair             | 2    |                  |                                       |
| 4.                     | SANYO Freezer/ MDF-U333/ Japan           | Dead/Rotary+ PCB Repair      | 1    |                  |                                       |
| 5.                     | Test Chamber/ MLR 351H/ Japan            | Dead PCB+ Gas+ Humidifier    | 1    |                  |                                       |
| 6.                     | Atomic Abs. Spectrometer/ Hitachi/Z-2000 | Service + Installation       | 1    |                  |                                       |
| 7.                     | Sanyo Freezer/-20C/                      | Gas+ Electronics + PTC fault | 1    |                  |                                       |
| 8.                     | Autoclave/ Hirayama/ Japan               | Bad Condition/Total Repair   | 1    |                  |                                       |
| 9.                     | Distillation Unit/ China                 | Dead Element/Total Repair    | 1    |                  |                                       |
| 10.                    | Incubator MIR-553                        | PCB repair + GAS             | 1    |                  |                                       |
| 11.                    | Lyophilizer                              | Gas Leakage problem+ PCB     | 1    |                  |                                       |
| 12.                    | Test Chamber/ MLR 351H/ Japan            | Gas+ Humidifier + PCB Fault  | 1    |                  |                                       |
| 13.                    | Sonicator Bath/ China                    | Electronic Fault             | 1    |                  |                                       |
| <b>Total Amount Rs</b> |                                          |                              |      |                  |                                       |

**etails of Call Deposit Receipt (CDR)**

**Signature**\_\_\_\_\_

**No**\_\_\_\_\_ **Amount**\_\_\_\_\_

**Name of Bidder**\_\_\_\_\_

**Bank**\_\_\_\_\_ **Branch**\_\_\_\_\_ **City**\_\_\_\_\_

**CNIC No** \_\_\_\_\_

**Name of the Firm & Address** \_\_\_\_\_ **Ph No**\_\_\_\_\_

**N.T.No.** \_\_\_\_\_ **Sales Tax No.**\_\_\_\_\_

**Issued By:**

**Prof.Dr.Muhammad Naeem Iqbal,**  
Chairman department of Botany  
GCUF New Campus, Jhang Road, Phone: 0300-7979767