GOVERNMENT COLLEGE UNIVERSITY FAISALABAD

TENDER DOCUMENT NO. NRPU-16342-2022

SUPPLY AND INSTALLATION OF LABORATORY EQUIPMENT UNDER THE NRPU PROJECT NO. 16342

Purchase Price: Rs. 1,000/-

Sealed Tenders / Bids are invited from the well reputed firms / importers / suppliers, who are registered in Sales Tax as Operative and Income Tax as Active Taxpayer with FBR for the Supply of Laboratory Equipment. Details & Specifications of the Equipment / Item are attached as Annexure "A".

GENERAL TERMS & CONDITIONS:

1. **Tender Opening Date & Procedure**
   - 1.1 The procurement will be completed in accordance with Punjab Procurement Rules 2014, on **Single Stage – Two Envelope** Bidding Procedure.
   - 1.2 A single package containing two envelopes, separate Technical and Financial Bids, in complete conformity with Tender Documents will be dropped / sent / submitted in the Office of the Undersigned (Department of Bioinformatics and Biotechnology, 1st Floor, Bioinformatics Lab, Dr. Zakir Hussain Block, Main Campus), not later than cut-off date & time at **11:00 Hrs on 06.10.2022**.

     Note: Tender Number must be mentioned on the envelopes.
   - 1.3 Technical bid will be opened first on the same day at **11:30 Hours** at the office mentioned above in the presence of the authorized representatives of the responding firms/companies, who cares to participate.
   - 1.4 Financial bids of the technically accepted / successful bidders after technical evaluation will be opened as per schedule issued later.
   - 1.5 Whereas the financial bids of the technically disqualified / unsuccessful bidders will be returned un-opened.

2. **Tender Fee, Bid Security & Performance Security**
   - 2.1 Technical Bid must be accompanied by Tender Fee of Rs **1,000/-** in the form of Call Deposit Receipt (CDR) in original on the name of "Treasurer, GCUF" (Non-Refundable).
   - 2.2 Financial Bid must be accompanied by Bid Security / Earnest Money of **Rs 44,000/-** (Refundable) @2% of the estimated price of **Rs. 22,00,000/-** for whole tender (whether quoting partial items or all items), in shape of Call Deposit Receipt (CDR) in original on the name of "Treasurer, GCUF" (for successful bidders it will be refunded / released after the provision of 10% Performance Security as described below).
   - 2.3 Performance Security @10% of the total worth of Purchase Order / Supply Order / Contract Agreement will have to be submitted as a Call Deposit Receipt (CDR) (having validity at least till the expiry of warranty period) on the name of "Treasurer, GCUF" in original before the issuance of Purchase Order / Supply Order / Contract Agreement. The Performance Security will be refunded / released after satisfactory performance / after sales service and / or after successful completion of subject warranty period.
   - 2.4 Bidders are required to submit their financial proposals in Pak Rs (PKR). The rates / bids should be inclusive of all applicable Govt. Taxes, Duties, Carriage Charges etc till delivery at GCUF Campuses (Summary Format as a guideline is attached as Annexure A). The importers may avail the exemptions on Sales Tax and Income Tax as per prevailing rules, on the provision of valid import documents (e.g., AWB / BL, GD, CPR, Packing List, Undertaking etc).
   - 2.5 The quoted price should be item wise (unit price as per demanded quantity or packing size). The vendor may quote all items or partial items within the tender. However, the comparison of price will be made based on each item and purchase order(s) / supply order(s) / contract

agreement(s) will also be awarded accordingly, except where there i s any compatibility issue. The price of items exempted from taxes (as per Govt. of Pakistan SROs) should be quoted accordingly.

2.6 The bidder should quote single option against each item which may be equivalent to or higher than the required specifications. No alternative / multiple options will be accepted. The mentioned brand / trade names (if any) within the tender document or specifications are for reference / quality control only, any item equivalent / compatible to that can be quoted.

3. Validity of Bids / Offers

3.1 All bids and prices shall be valid for **90 days** from the opening date of the tender.

3.2 Withdrawal / modification of the original offer within the validity period shall entitle the University to forfeit Bid Security & to take any other penal action under PPRA Rules.

3.3 All prices should be quoted on the letter head of the bidder in Pak Rs (PKR) inclusive of all applicable Government taxes, transportation, commissioning, installation, fixing & testing cost.

3.4 The GCUF reserves the right to delete or decrease quantities as well as suspend / cancel Whole Tender / Purchase Order / Supply Order / Contract Agreement or any part of it, without assigning any reason thereof and without any obligation whatsoever.

4. Eligibility Criteria & Supporting Documents

Bid of a supplier / firm will be considered only if following supporting documents are annexed to meet the minimum eligibility criteria described below:

4.1 The bidder must be an **Authorized Dealer/ Commercial Reseller / Distributor / Wholesaler** of the manufacturing company (Manufacturer / Indirect / Third Party Authorization Letter must be attached as a Proof).

4.2 The firm must provide warranty from original manufacturer along with local / onsite warranty with free of charge parts and labor for any kind of services.

4.3 Within the technical bid the bidder must provide **Company Profile, CNIC Copy of the Company Proprietor, Authorization with Principal firm(s), Company experience in related field, Project completed (within last three years), Major clients' list (within last three years) and "Equipment Technical Details (brochures, etc.)" by clearly mentioning the Default Specifications, Brand / Principal Manufacturer Name and Its Origin (Country), Model / Part Number, Product Origin (Product's Country of Origin), Warranty Period, In-stock Availability, Time required for Delivery of quoted item(s) etc.**

4.4 Copy of National Tax Registration certificate and proof of filer.

4.5 Copy of Sales Tax Registration certificate and proof of filer.

4.6 An affidavit on Rs. 100/- stamp paper that currently firm is not blacklisted or debarred by any Government / Semi-Government / Autonomous / Private Organization or Department to participate in any bidding.

4.7 Tender Fee (Non-Refundable) and Bid Security @2% of Estimated Price (Refundable) for whole tender in shape of Call Deposit Receipt (CDR) in original and must be issued from Payees Account.

4.8 The technical proposal should be prepared in such a way that the comparison between specifications mentioned in the tender and the specifications quoted by the vendor can be possible.

4.9 Any term & condition written in technical or financial offer that is in conflict / contrary / conditional to the terms and conditions laid down in the said tender document will be considered null and void. Participation in the tender will mean that the bidder has accepted the terms and conditions.

4.10 Quoted items must be of companies having origin in European Economic Countries / USA / UK / Canada / Japan / Korea or otherwise as stated / restricted alongwith the item detail(s).

5. Failures and Terminations

No bid / offer of a supplier / firm will be considered if:-

5.1 If the firm is not registered as per clause No. 4.1 described above.

5.2 Bid received without Tender Fee and / or Bid Security CDRs.

5.3 Bids received with cheque or bank guarantee.

5.4 Bid received later than the date and time fixed for tender.

5.5 Bid is conditional, ambiguous, or incomplete.

5.6 Bid from a firm which is blacklisted at any level.
5.7 Any supplementary or revised offer after opening of the tender.
5.8 The supplier fails to deliver the consignment / item(s) without plausible explanation within the specified delivery period strictly in accordance with the terms and conditions as laid down in the Purchase Order / Supply Order / Contract Agreement / Tender Document or the supplied item(s) are not in accordance with the specifications as laid down in the Tender Document / Technical Bid / Purchase Order / Supply Order / Contract Agreement.
5.9 If any punitive situation warranted, then University is authorized to forfeit the Bid and / or Performance Security and the firm may also be blacklisted.

6. <u>Mode of Delivery, Payment Schedule, Technical Warranty and Performance Security Release</u>

6.1 The delivery will only be accepted as per terms and conditions of Tender Document / Purchase Order / Supply Order / Contract Agreement with loading / unloading at firm's cost.
6.2 No advance payment will be made to any bidder.
6.3 Partial delivery will be allowed; whereas partial payment can be made if situation arises subject to the delivery of complete accessories, commissioning, and installation of that item(s).
6.4 Upon the successful supply, installation / fixing / placing the items, the said bidder shall submit all necessary documents for payment of bill directly to the issuing authority along with Delivery Challan / Certificate duly signed & stamped by the authorized person within stipulated period.
6.5 If the bidder is authorized for any exemption of taxes (Sales Tax / Income Tax), he should submit relevant documents, valid SROs of Govt. of Pakistan along with bill for payment.
6.6 The warranty period shall be as demanded or as per company warranty, **whichever is More**. Warranty period will be considered from the date of equipment commissioning / installation (not from the date of delivery). The Performance Security will be refunded / released after satisfactory performance / after sales service and / or after successful completion of subject warranty period.

7. <u>Other Special Conditions</u>

7.1 Any query regarding the tender will have to be raised within the 07 days of its publication, so that sufficient time can be fetched to respond. Later than that, no query will be addressed.
7.2 Any overwriting / crossing etc. in the bid should be properly counter signed by the authorized person signing the bid.
7.3 The decision of the GCUF will be binding on all concerned and will in no case be challenged on any forum court / law.
7.4 The vendor will be responsible for the supply, installation, commissioning of scientific equipment alongwith on campus training.
7.5 The vendor shall provide any up-gradation of the software (if any) without any extra cost or hidden charges during warranty period.
7.6 The bidder should be the sole / authorized distributor of the brand / manufacturer being quoted or must have indirect / third party authorization letter (In case the main distributor has not participated directly). A valid Manufacturer's Authorization Form (MAF)/Certificate of the fact from the subject brand / manufacturer / distributor must be attached with the technical bid.
7.7 The vendor shall provide comprehensive documentation of system deployed including diagrams, configuration, and manuals etc. at the time of installation and commissioning.
7.8 The vendor / supplier shall be responsible of providing services for operation and maintenance of the item provided, without any extra cost or hidden charges within warranty period.
7.9 The bidder should read carefully "Equipment Description and Specifications" before preparing Technical and Financial Proposals.
7.10 All the accessories, installation supplies (such as gas cylinders, standard kits / reagents, Desktop Computers, UPS etc) that are required for the installation and smooth running of the equipment, will have to be arranged by the vendor at no cost to GCUF, whether quoted in the specifications or not.
7.11 During the technical evaluation, the in-stock availability or the time required for making the technically accepted item available through import can be given priority consideration.
7.12 In case, the successful bidder fails to supply the goods strictly in accordance with the terms and conditions laid down in the Purchase Order / Supply Order / Contract Agreement / Tender Document or fail to provide the required maintenance in a satisfactory manner, the security

deposited by him shall be forfeited and requisite equipment or part etc. will be purchased and professional service will be hired, at the risk and expenses of the concerned company.

7.13 LDC (Late Delivery Charges) / Penalty will be imposed @2% per month of delay upto maximum of 10% of total price in case of late delivery of goods.

7.14 After the issuance of Purchase Order / Supply Order / Contract Agreement, if the vendor is unable / regret to deliver the item(s), bid / performance security equivalent to the worth of item(s) / regretted part of subject Purchase Order / Supply Order / Contract Agreement will be forfeited.

7.15 No claim of payment for any additional charges than the Purchase Order / Supply Order / Contract Agreement, on the name of change in Govt. duties, provincial revenue / taxes, transportation, installation charges will be entertained.

7.16 All duties (Stamp paper duty etc) and taxes will be payable by the vendor as per applicable Government rules.

7.17 In case any material is found not in conformity with specifications provided in the tender, either on account of inferior quality, defective workmanship, faulty design, faulty packing, short supplied, or wrongly supplied, the supplier will replace the same free of charges or pay the full cost of replacement besides LDC.

7.18 All bids & bidders will be governed by PPRA Rules 2014 as and when amended.

7.19 The University may reject all bids / proposals at any time prior to the acceptance of a bid or proposal as provided under Rule-35 of Punjab Procurement Rules 2014. However, upon bidder's request the ground of rejection will be communicated to the concerned, but no justification will be given as per PPRA Rule 35(2).

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Allama Iqbal Road, Government College University Faisalabad.
Cell # 0301-6012931

ISSUED TO:

M/s--

Appendix "A"

TENDER DOCUMENT NO. NRPU-16342-2022

SUPPLY AND INSTALLATION OF LABORATORY EQUIPMENT UNDER THE NRPU PROJECT NO. 16342

Sr. No.	Name of Item(s)	Specifications / Details	A/U	Quantity	Stock Availability (In-stock / Importable)	Delivery Time Required (Days)	Unit Price (PKR) Including All Applicable Taxes	Total Price
1.	**Refrigerated Orbital Shaking Incubator**	Chamber Volume (Capacity): 80 - 110 Liters Temperature Range: +10°C to +60°C Accuracy: ± 0.5°C at 25°C Uniformity: ± 1.0°C at 25°C Shaking Motion: Orbital Speed / Stroke: 30 - 300 rpm Illumination / Working Light: 25-Watt Bulb Heater Capacity: 700 Watt Refrigeration System: CFC Free Air-Cooled Compressor Heating: Forced Air Convection Control: Integrated Microprocessor PID Auto STOP Timer Sensor: Class A Pt-100 Ω Sensor Safety: Over-Temperature Cut-Off; Over Current Cut-Off Material Body: Epoxy Powder Coated Steel Chamber: Stainless Steel 304 Window Glass: Tempered Safety Electric: 220±10% VAC 50 / 60 Hz 1-Phase With Platform_Universal Spring Rack for Flasks: 100ml x 20 each ' OR 250ml x 13 each OR 500ml x 10 each OR 1000ml x 6 each OR 2000ml x 5 each Country of Origin: European Economic Countries / USA / UK / Canada / Japan / Korea Extended Warranty: Warranty Minimum 3 Years or As Per Manufacturer Policy (Whichever is More) or Equivalent of Above Specifications	No.	01				

2.	**Refrigerated Recirculating Water Bath / Chiller**	Bath Capacity: 6 - 7 Liters Temperature Range: -15°C to ~ +120°C Accuracy: ±0.1°C at -10°C Uniformity: ±0.3°C at -10°C Heating: Stainless Steel 304 Immersion Heater Cooling: CFC Free Air-Cooled Compressor Circulation Pump Flow Rate: 10 liter/min Pressure: 0.5 bar Control: Microprocessor PID Auto START / STOP Timer Sensor: Class A Pt-100 Ω Sensor Safety: Over-Temperature Cut-Off; Over Current Cut-Off; Low Water Level Cut-Off Material Body: Epoxy Powder Coated Steel Bath: Seamless Stainless Steel 304 Lid: Polished Stainless Steel 304 Electrical Requirement: 220 ± 10% VAC, 50/60Hz, 1-Phase Country of Origin: European Economic Countries / USA / UK / Canada / Japan / Korea Extended Warranty: Warranty Minimum 3 Years or As Per Manufacturer Policy (Whichever is More) or Equivalent of Above Specifications	No.	01				
							Total Amount Rs:	

Note: The participating firm should quote single option against each item which may be equivalent to or higher than the demanded specifications of the requested item(s), keeping in view the tender estimated cost.

Details of Call Deposit Receipt (CDR):

No:______________ Amount:___________ **Name of Bidder:____________________________**

Bank: ________ Branch:_________ City:__________ **CNIC No: ________________________________**
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Name of the Firm & Address: ____________________________ **Contact No:_______________________**

NTN: ____________________________ **Sales Tax No: __________________________**

Signature: ___________________________

Issued By:

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