



SUPPLY OF IT EQUIPMENT & PRINTING MACHINES FOR VARIOUS DEPARTMENTS AND SUB-CAMPUSES OF GOVERNMENT COLLEGE UNIVERSITY, FAISALABAD

Sealed Tenders are invited from the well reputed firms / suppliers, who are manufacturers or authorized distributors / whole sellers / dealers / partners / firms of the manufacturing company (for all items). The firms must be Registered in Sales Tax as Operative and Income Tax as Active Tax Payer with FBR for the Supply of IT Equipment & Printing Machines for GCUF.

1. GENERAL TERMS & CONDITIONS

- 1.1 The procurement shall be completed in accordance with Punjab Procurement Rules 2014, on **Single Stage – Two Envelope** Bidding Procedure. **(Both envelopes must be separately marked as “Financial Proposal” & “Technical Proposal and packed in a main envelope.**
- 1.2 Bids in complete conformity with Tender Documents will be dropped in Tender Box placed at Procurement Department of the GCUF, not later than cut-off date & time at **11:00 Hrs on 17.03.2022.**
- 1.3 Technical bid shall be opened first on the same day at **11:30 Hours** in the office of Director, Procurement & Inventory Control (in Central Purchase Committee Meeting) in the presence of the authorized representatives of the responding firms/companies, who cares to participate. The representatives of the responding firms/companies must have an authorization letter from the firm on their letterheads to participate.
- 1.4 Financial bids of the technically accepted firms (as per evaluation criteria & technical comparison of IT equipment with specifications demanded equipment) will be opened.
- 1.5 However, the financial bids of the technically disqualified bidders will be returned unopened.

2. Tender Fee, Bid Security, Performance Security& Performance Guarantee

- 2.1 The Technical bid must be accompanied by Tender Fee of Rs: **2,000/-** (CDR) (Non-Refundable.)
- 2.2 Bid Security should be in shape of Bank Guarantee / Call Deposit Receipt (CDR) (Refundable) in original as per followings, 2% of Estimated Price **i.e; Rs. 69,654,807/-** and it must be attached with financial bid.
- 2.3 Bank Guarantee / CDRs must be in favor of Treasurer, Government College University, Faisalabad.
- 2.4 Performance Security will be deposited by the successful bidder before issuance of Supply Order @ 10 % of the supply order value in shape of CDR. The amount of Security will be held by the University till warranty period and the said amount will be released upon the satisfactory report of end user on the request of vendor.

3. Bid Validity

- 3.1 All bids and prices shall be valid for 120 days from the opening date of tender.
- 3.2 Withdrawal / modification of the original offer within the validity period shall entitle the University to forfeit Bid Security & any other penal action under PPRA Rules.
- 3.3 All prices should be quoted on the letter head of the bidder in Pak Rupees inclusive of all applicable Government taxes, transportation, commissioning, installation, fixing & testing cost.
- 3.4 The Bid Security will be released after delivery/installation/fixing of required goods.

4	Financial Status	i	Last year Audited Balance Sheet	5	30	All provided documents can be verified by the Department. The marks of audited balance sheet will be given in proportion to their net worth. * In case of Bank Certificate, the Bank will certify about the Bidder's financial worth, liquidity status, reputation and that they have never defaulted in financial transactions and letter of credits (LCs).
		ii	Tax Returns (Last 3 years)	5		
		iii	Bank Certificate*	5		
		iv	Bank Statement (Previous 12 months)	15		
		(a)	Balance above 25 Million	10		
		(b)	Above 20 Million to 25 Million	08		
		(c)	Above 15 Million to 20 Million	06		
		(d)	Above 10 Million to 15 Million	04		
		(e)	Above 5 Million to 10 Million	02		
		(f)	Balance below 5 Million	0		
7	After Sales Services Setup	Workshop / Physical Setup: 02 marks Tools Availability: 02 marks After Sales Satisfactory Performance Report: 06 marks (1 mark against each performance report)			10	(i) Documentary support regarding the facilities available at workshop with area details (ii) List of tools must be enclosed. (iii) After sale satisfactory performance reports issued by the concerned departments must be attached.

- 4.1 The firm must provide warranty of computer systems from original manufacturer along with local/onsite warranty with parts and labor.
- 4.2 The bidder must provide company profile, name and address of the company along with details of chief executives, authorized persons or technical staff.
- 4.4Tender Fee (Non-Refundable) and Bid Security @ 2% of Estimated Price (refundable) in shape of Call Deposit Receipt (CDR) in original and must be issued from Payees Account only.

5. **Failures and Terminations:**

No bid of a supplier / firm will be considered if:-

- 5.1 If the firm does not qualify as per clause No.4.
- 5.2 Bid received without Bid Security CDR and Tender Fee.
- 5.3 Bids received with cheque.
- 5.4 Bid received later than the date and time fixed for tender.
- 5.5 Bid is conditional, ambiguous or incomplete.
- 5.6 Bid from a firm which is black listed at any level.
- 5.7 Any supplementary or revised offer after opening of the tender.
- 5.8 **Only one brand / model is allowed to quote against each option. In case, more than one options with different brands / models have been quoted with different prices against one option, the bid will be rejected as a whole.**
- 5.9 **Vendors must quote latest model available. Change of model at any stage will not be allowed in any case**
- 5.10The supplier fails to deliver the consignment within specified delivery period strictly in accordance with the terms and conditions as laid down in the Purchase Order/ Tender Documents.
- 5.11 If any punitive situation warranted, then University is authorized to forfeit the bid Security and the firm may also be black listed.

6. Mode of Delivery, Payment Schedule, Technical Warranty and Performance Security:-

- 6.1 The delivery shall only be accepted as per terms and conditions of tender documents/ supply order with loading /unloading at firm’s cost and shift to the store. Delivery time will be mentioned in the supply order to the successful bidder.
- 6.2 No advance payment shall be made to any bidder.
- 6.3 Upon the successful supply, installation/fixing/ placing the items, the said bidder shall submit all necessary documents for payment of bill directly to DP&IC along with delivery challan/Certificate duly signed & stamped by the authorized person of department within stipulated period.
- 6.4 If the bidder is authorized for any exemption of taxes (Sales Tax/Income Tax), he shall claim it in the Financial proposal and submit relevant documents along with bill for payment.
- 6.5 The warranty period for equipment shall be one year or as per company warranty, whichever is later and performance security shall be released after successful completion of that warranty period.

7. Other special conditions

- 7.1 The firm must mentioned **BRAND NAME/ MODEL NUMBER/DEFAULT SPECIFICATIONS/WARRANTY PERIOD of quoted items in the technical bid.**
- 7.2 Any overwriting/crossing etc. in the technical bid should be properly counter signed / stamped by the person signing but no overwriting / crossing is allowed in financial bid. All pages of the bid must be properly countersigned.
- 7.3 The Computer Systems must be freshly imported and import documents must be attached as Bill of Entry, Bill of landing, CPR, Import Invoice etc;
- 7.4 The decision of the Central Purchase Committee will be binding on all concerned and will in no case be challenged on any forum court/law.
- 7.5 In case, the successful bidder fails to supply the goods strictly in accordance with the terms and conditions laid down in the supply order/bidding documents or fail to provide the required maintenance in a satisfactory manner, the security deposited by him shall be forfeited and requisite store equipment, etc will be purchased and professional service will be hired at his risk and expenses.
- 7.6 The supply should be executed promptly within delivery period mentioned in Purchase Order. In case, the firm fails to supply the stores within stipulated period, University reserves the right not to accept the supply, in part or in full and to claim liquidated damages @ 2% per Month subject to a maximum of 10% of the total value of stores ordered.
- 7.7 In case any material is found not in conformity with specifications provided in the tender, either on account of inferior quality, defective workmanship, faulty design, faulty packing or short supplied, or wrongly supplied, the supplier will replace the same upon free of charges or pay the full cost of replacement besides LD charges.
- 7.8 No partial/advance payment shall be made against partial supply.
- 7.9 All bids & bidders will be governed by PPRA Rules 2014 as and when amended.
- 7.10 The University may reject all bids/proposals at any time prior to the acceptance of a bid or proposal as per PPRA Punjab rule 35, however upon bidder request the ground of rejection will be communicated to the concerned but no justification will be given as per PPRA rule 35 (2).

DIRECTOR

Procurement & Inventory Control

Allama Iqbal Road Faisalabad, Phone: 041-9201468

ISSUED TO:

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**SUPPLY OF IT EQUIPMENT & PRINTING MACHINES FOR VARIOUS DEPARTMENTS AND SUB-CAMPUSES OF
GOVERNMENT COLLEGE UNIVERSITY, FAISALABAD**

TENDER DOCUMENT No.743/16/2022

SR#	Name of Items	Specifications	Qty.	A/U	Unit Price (Rs.)	Total Price (Rs.)
1	Computer Systems Core-i7	Processor Intel Core i7-12700 12C 2.1GHz 3200MHz 65W (2.1GHz, Up to 4.9GHz with Intel® Turbo Boost2, Support OS Windows 10/11, Mother Board With Intel Chipset, Memory 8GB DDR4 3200 MHz DIMM , OS DOS Free, Hard Disk Drive HDD 512GB SSD, Display Card HD Graphics, Sound Card High Definition Sound Card, Graphic Intel Graphics Integrated , Ports AUDIO: Front :1 x audio-out VIDEO/Display : At Least 1 x HDMI/Display Port, At Least 1 x VGA or Display Port, USB : Front Ports, At Least 2 x USB 3.2 or Higher At least 2 x USB 2. 0 or Higher, Rear Ports At least 2 x USB 2.0 or Higher, Connectivity Integrated Ethernet Gigabit network along with WI-FI + Bluetooth Connectivity, Casing and Power Supply Micro/Mini Tower Casing with power supply, Mouse & Keyboard Standard Keyboard 2.0 USB 2-Buttons Optical Mouse, LED 18.5” LED or Higher, Warranty One Year Warranty on all components on site , Manufacturer Authorization Letter Required,	160	Nos.		
2	Computer Systems Core-i5	Processor Intel Core i5- 12400 2.50 up to 4.4 GHz with Intel Turbo Boost, 18MB Cache 6 Core/Higher, Support OS Windows 10/11, Mother Board With Intel Chipset, Memory 8GB DDR4 2900 MHz DIMM, OS DOS Free, Hard Disk Drive HDD 256GB SSD, Display Card HD Graphics, Sound Card High Definition Sound Card, Graphic Intel UHD Graphics Integrated, Ports AUDIO: Front :1 x audio-out VIDEO/Display : At Least 1 x HDMI/Display Port, At Least 1 x VGA or Display Port, USB : Front Ports, At Least 2 x USB 3.2 or Higher At least 2 x USB 2. 0 or Higher Rear Ports At least 2 x USB 2.0 or Higher, Connectivity Integrated Ethernet Gigabit network along with WI-FI + Blue Tooth Connectivity, Casing and Power Supply Micro/Mini Tower Casing with power supply, Mouse & Keyboard Standard Keyboard 2.0 USB 2-Buttons Optical Mouse, LED 18.5” LED or Higher Warranty One Year Warranty on all components on site , Manufacturer Authorization Letter Required	42	Nos.		

3	Multimedia Projector with Projector Screens	ViewSonic Model: PG503W , Panasonic Epson or equivalent Projection system: 0.65" WXGA, Native Resolution: 1280x800, Brightness: 3800 ANSI Lumens, Contrast Ratio with SuperEco mode: 22000:1, 5 color mode, 3D blu ray, Throw Ratio: 1.55-1.70Image size: 30" - 300", Throw Distance: 1m-10.98m(100" @3.34m), Keystone: ±40° (Vertical), Optical Zoom: 1.1x, Audible Noise (Eco): 29dB, Resolution Support: VGA(640 x 480) to FullHD(1920 x 1080), HDTV Compatibility: 480i, 480p, 576i, 576p, 720p, 1080i, 1080p, Video Compatibility: NTSC, PAL, SECAM, Horizontal Frequency: 15K~102KHz,Vertical Scan Rate: 23~120Hz, Wall Mounted 6x6 Projector Screen FINE QUALITY	13	Nos.		
4	HP Printer Leaser Jet	Model M404dn , Device Category Desktop Printer, Duplex (Dual side printing)Printer Technology Laser, Output Type Mono, Functions Print, Print Quality (Mono) Up to 1200 x 1200 dpi, Max Print Speed (Mono) ppm 38, Duty Cycle (Max Monthly Pages, A4) 80000, Printing Paper Size A4, A5, A6, B5, C5, Envelope, Postcard	12	Nos.		
5	HP Printer Leaser Jet	Model107A , Print Quality (Mono) Up to 1,200 x 1,200 dpi, Max Print Speed (Mono) ppm 20, Duty Cycle (Max Monthly Pages, A4) 10000, Printing Paper Size A4, A5, B5, Envelope, Local warranty	11	Nos.		
6	Laptop	Laptop HP/Dell Core i5 10th Generation or above, Hard Disk 512 GB SSD , RAM 8GB,Screen Size 15.6", 1 Year Local warranty	1	Nos.		
7	Laptop	Laptop HP/Dell Core i7 10th Generation or above, Hard Disk 1 TB SSD , RAM 8GB,Screen Size 15.6", 1 Year Local warranty	3	Nos.		
8	Sound System	04 Channel Audio Mixer, 02 Speaker heavy duty 5" to 6" with Box & Stand, Dice Mic, Collar Mic wireless with complete set Good Quality imported	2	Nos.		
9	Digital Copy Printer	Riso SF-5250 EIIA or equivalent 1. Master making/Printing Method High speed digital master making/Full Automatic Printing 2. Print Paper Size Legal Paper 3. Scanning resolution 600 dpi x 600 dpi 4. Printing Resolution 300 dpi x 600 dpi 5. Printing Area 251mm x 357mm (B4) 6. Print Speed 150 PPM (five steps) 7. Zoom 50% to 200% 8. Direct Printing Built in USB Interface 9. Printing via USB Flash Built in USB port 10. Ink supply Capacity Fully automatic (1000m1) 11. Master Supply Capacity Fully automatic (Legal size 250 sheets) 12. Master Disposal Capacity Minimum 100 sheets 13 I Warranty 01 Year (Comprehensive / with parts on site.	4	Nos.		
	Total Cost (Rs.)					

No_____ Amount_____ Name of Bidder_____

Bank_____ Branch_____ City_____ CNIC No _____

Name of the Firm & Address _____ Ph No_____

N.T.No. _____ Sales Tax No._____

Issued By:

Director
Procurement & Inventory Control
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