GOVERNMENT COLLEGE UNIVERSITY FAISALABAD

TENDER DOCUMENT No.756/13/2023

SUPPLY OF COMPUTERSFOR ESTABLISHMENT OF COMPUTER LABS FOR VARIOUS DEPARTMENTS OF GOVERNMENT COLLEGE UNIVERSITY, FAISALABAD

Sealed Tenders are invited from the well reputed firms / suppliers, who are manufacturers or authorized distributors / whole sellers / dealers / partners / firms of the manufacturing company (for all items). The firms must be Registered in Sales Tax as Operative and Income Tax as Active Tax Payer with FBR for the Supply of Computers for various departments of GCUF.

1. GENERAL TERMS & CONDITIONS

1.1 The procurement shall be completed in accordance with Punjab Procurement Rules 2014, on **Single Stage – Two Envelope** Bidding Procedure.**(Both envelopes must be separately marked as "Financial Proposal" & "Technical Proposal" and packed in a main envelope.**

1.2 Bids in complete conformity with Tender Documents will be dropped in Tender Box placed at Procurement Department of the GCUF, not later than cut-off date & time at **11:00 Hrs on 11.12.2023.**

1.3 Technical bid shall be opened first on the same day at **11:30 Hours** in the office of Director, Procurement & Inventory Control (in Central Purchase Committee Meeting) in the presence of the authorized representatives of the responding firms/companies, who cares to participate. The representatives of the responding firms/companies must have an authorization letter from the firm on their letterheads to participate.

1.4 Financial bids of the technically accepted firms (as per evaluation criteria & technical comparison of computers with specifications demanded in tender) will be opened.

1.5 However, the financial bids of the technically disqualified bidders will be returned unopened.

2. Tender Fee, Bid Security, Performance Security& Performance Guarantee

2.1 The Technical bid must be accompanied by Tender Fee of Rs: **2,000/-** (CDR) (Non-Refundable.)

2.2 Bid Security should be in shape of Bank Guarantee / Call Deposit Receipt (CDR) (Refundable) in original as per followings, 2% of Estimated Price **i.e; Rs. 45,750,000/-**and it must be attached with financial bid.

2.3 Bank Guarantee / CDRs must be in favor of Treasurer, Government College University, Faisalabad.

2.4 Performance Security will be deposited by the successful bidder before issuance of Supply Order @ 10 % of the supply order value in shape of CDR. The amount of Security will be held by the University till warranty period and the said amount will be released upon the satisfactory report of end user on the request of vendor.

3. Bid Validity

3.1 All bids and prices shall be valid for 120 days from the opening date of tender.

3.2 Withdrawal / modification of the original offer within the validity period shall entitle the University to forfeit Bid Security & any other penal action under PPRA Rules.

3.3 All prices should be quoted on the letter head of the bidder in Pak Rupees inclusive of all applicable Government taxes, transportation, commissioning, installation, fixing & testing cost.

3.4 The Bid Security will be released after delivery/installation/fixing of required goods.

4. **Eligibility Criteria & Supporting Documents: -**

Bid of a supplier/firm will be considered only if following supporting documents are annexed in order to meet the minimum eligibility criteria described below.

TOTAL MARKS= 100 **QUALIFYING MARKS = 70**

<table>
<tr><th>Sr. No.</th><th>Parameters</th><th>Detail</th><th>Total Marks</th><th>Remarks</th></tr>
<tr><td>01</td><td>Mandatory Documents Required</td><td>The firm must attach these documents along with technical bid. Total Marks (30)
<table>
<tr><th>Sr#</th><th>Documents/ Certificates required</th><th>Marks</th></tr>
<tr><td>I</td><td>Copy of National Tax Registration certificate and proof of filer</td><td>5</td></tr>
<tr><td></td><td>Copy of Sales Tax Registration certificate and proof of filer</td><td>5</td></tr>
<tr><td></td><td>An affidavit on Rs. 100/- stamp paper that currently firm is not blacklisted or debarred by any Government/Semi-Government department to participate in bidding.</td><td>5</td></tr>
<tr><td></td><td>MAL Letter is compulsory

The bidder must be a manufacturer or Authorized Dealer/ Commercial Reseller /whole seller/ Distributor/ partnerof the manufacturing company (for all items) (Manufacturer Authorization Letter must be attached as proof)</td><td>15</td></tr>
</table></td><td>30
(5+5+
5+15)</td><td>Please Note that any bid received without documents mentioned in this category shall be rejected/ knockout in technical evaluation.</td></tr>
<tr><td>02</td><td>Past Working Experience</td><td>(a) Major Public / Government Institutions Served: (10 marks)
<table>
<tr><th>i</th><th>No. of institutions served in last year</th><th>Marks</th></tr>
<tr><td>ii</td><td>1 to 3</td><td>4</td></tr>
<tr><td>iii</td><td>4 to 6</td><td>8</td></tr>
<tr><td>iv</td><td>7 & Above</td><td>10</td></tr>
</table>
(b)Experience of firm in number of years (10 marks)
<table>
<tr><th>i</th><th>Number of working years of firm</th><th>Marks</th></tr>
<tr><td>ii</td><td>1 to 3</td><td>4</td></tr>
<tr><td>iii</td><td>4 to 6</td><td>8</td></tr>
<tr><td>iv</td><td>7 &Above</td><td>10</td></tr>
</table></td><td>20
(10+10)</td><td>Public / Government Institutions mean government institutions / Public Sector organizations / Public Sector Universities / Government Agencies / Autonomous Bodies etc.

The firms must attach supply order/ work orders from clients or any other relevant documents supporting their experience.</td></tr>
<tr><td>3</td><td>Performance Certificate</td><td>
<table>
<tr><td>i</td><td>(one mark for one certificate)

Ten or above 10 marks maximum</td><td>10</td></tr>
</table></td><td>10</td><td>The performance certificates should be attached from various organizations .In case of same organizations, the project and year should be different.</td></tr>
</table>

<table>
<tr><td>4</td><td>Financial Status</td><td><table><tr><td>i</td><td>Last year Audited Balance Sheet</td><td>5</td></tr><tr><td>ii</td><td>Tax Returns (Last 3 years)</td><td>5</td></tr><tr><td>iii</td><td>Bank Certificate*</td><td>5</td></tr><tr><td>iv</td><td>Bank Statement
(Previous 12 months)</td><td>15</td></tr></table>
<table><tr><td>(a)</td><td>Turnover above 50 Million</td><td>10</td></tr><tr><td>(b)</td><td>Above 40 Million to 50 Million</td><td>08</td></tr><tr><td>(c)</td><td>Above 30 Million to 40 Million</td><td>06</td></tr><tr><td>(d)</td><td>Above 20 Million to 30 Million</td><td>04</td></tr><tr><td>(e)</td><td>Above 10 Million to 20 Million</td><td>02</td></tr><tr><td>(f)</td><td>Turnover below 10 Million</td><td>0</td></tr></table></td><td>30</td><td>All provided documents can be verified by the Department. The marks of audited balance sheet will be given in proportion to their net worth.

* In case of Bank Certificate, the Bank will certify about the Bidder’s financial worth, liquidity status, reputation and that they have never defaulted in financial transactions and letter of credits (LCs).</td></tr>
<tr><td>7</td><td>After Sales Services Setup</td><td>Workshop / Physical Setup: 02 marks

Tools Availability: 02 marks

After Sales Satisfactory

Performance Report: 06 marks

(1 mark against each performance report)</td><td>10</td><td>(i) Documentary support regarding the facilities available at workshop with area details

(ii) List of tools must be enclosed.

(iii) After sale satisfactory performance reports issued by the concerned departments must be attached.</td></tr>
</table>

4.1 The firm must provide warranty of computer systems from original manufacturer along with local/onsite warranty with parts and labor.

4.2 The bidder must provide company profile, name and address of the company along with details of chief executives, authorized persons or technical staff.

4.4Tender Fee (Non-Refundable) and Bid Security @ 2% of Estimated Price (refundable) in shape of Call Deposit Receipt (CDR) in original and must be issued from Payees Account only.

5. Failures and Terminations:

No bid of a supplier / firm will be considered if:-

5.1 If the firm does not qualify as per clause No.4.

5.2 Bid received without Bid Security CDR and Tender Fee.

5.3 Bids received with cheque.

5.4 Bid received later than the date and time fixed for tender.

5.5 Bid is conditional, ambiguous or incomplete.

5.6 Bid from a firm which is black listed at any level.

5.7 Any supplementary or revised offer after opening of the tender.

5.8 **Only one brand / model is allowed to quote against each option. In case, more than one options with different brands / models have been quoted with different prices against one option, the bid will be rejected as a whole.**

5.9 **Vendors must quote latest model available. Change of model at any stage will not be allowed in any case**

5.10 The supplier fails to deliver the consignment within specified delivery period strictly in accordance with the terms and conditions as laid down in the Purchase Order/ Tender Documents.

5.11 If any punitive situation warranted, then University is authorized to forfeit the bid Security and the firm may also be black listed.

6. **Mode of Delivery, Payment Schedule, Technical Warranty and Performance Security:-**

6.1 The delivery shall only be accepted as per terms and conditions of tender documents/ supply order with loading /unloading at firm's cost and shift to the store. Delivery time will be mentioned in the supply order to the successful bidder.

6.2 No advance payment shall be made to any bidder.

6.3 Upon the successful supply, installation/fixing/ placing the items, the said bidder shall submit all necessary documents for payment of bill directly to DP&IC along with delivery challan/Certificate duly signed & stamped by the authorized person of department within stipulated period.

6.4 If the bidder is authorized for any exemption of taxes (Sales Tax/Income Tax), he shall claim it in the Financial proposal and submit relevant documents along with bill for payment.

6.5 The warranty period for equipment shall be one year or as per company warranty, whichever is later and performance security shall be released after successful completion of that warranty period.

7. **Other special conditions**

7.1 The firm must mention **BRAND NAME/ MODEL NUMBER/DEFAULT SPECIFICATIONS/WARRANTY PERIOD of quoted items in the technical bid.**

7.2 Any overwriting/crossing etc. in the technical bid should be properly counter signed / stamped by the person signing but no overwriting / crossing is allowed in financial bid. All pages of the bid must be properly countersigned.

7.3 The Computer Systems must be freshly imported and import documents must be attached as Bill of Entry, Bill of landing, CPR, Import Invoice etc;

7.4 The decision of the Central Purchase Committee will be binding on all concerned and will in no case be challenged on any forum court/law.

7.5 In case, the successful bidder fails to supply the goods strictly in accordance with the terms and conditions laid down in the supply order/bidding documents or fail to provide the required maintenance in a satisfactory manner, the security deposited by him shall be forfeited and requisite store equipment, etc will be purchased and professional service will be hired at his risk and expenses.

7.6 The supply should be executed promptly within delivery period mentioned in Purchase Order. In case, the firm fails to supply the stores within stipulated period, University reserves the right not to accept the supply, in part or in full and to claim liquidated damages @ 2% per Month subject to a maximum of 10% of the total value of stores ordered.

7.7 In case any material is found not in conformity with specifications provided in the tender, either on account of inferior quality, defective workmanship, faulty design, faulty packing or short supplied, or wrongly supplied, the supplier will replace the same upon free of charges or pay the full cost of replacement besides LD charges.

7.8 No partial/advance payment shall be made against partial supply.

7.9 All bids & bidders will be governed by PPRA Rules 2014 as and when amended.

7.10 The University may reject all bids/proposals at any time prior to the acceptance of a bid or proposal as per PPRA Punjab rule 35, however upon bidder request the ground of rejection will be communicated to the concerned but no justification will be given as per PPRA rule 35 (2).

DIRECTOR

Procurement & Inventory Control

Allama Iqbal Road Faisalabad, Phone: 041-9201468

ISSUED TO:

M/s---

SUPPLY OF COMPUTER SYSTEMS FOR COMPUTER LABS OF VARIOUS DEPARTMNETS AT GOVERNMENT COLLEGE UNIVERSITY, FAISALABAD

TENDER DOCUMENT No.756/13/2023

SR#	Name of Items	Specifications OR Equivalent	Qty.	A/U	Unit Price (Rs.)	Total Price (Rs.)
1.	Computer Systems Core-i5	**Tower Platform System** **Processor** Intel Core i5- 12th or above, **RAM**8 GB, DDR4-3200 MHz (UDIMM) (Extendable upto 16 GB) **Storage**512 GB SSD **Graphics**Intel Integrated UHD graphics 730 **Connectivity** Standard Built-in Ports, USB, headphone, microphone, front and rear ports, HDMI, Display ports, VGS, Ethernet, serial (9-pin) **Security**Discrete TPM 2.0, TCG certified Speakers and fan system **Wireless LAN**Intel WIFI & Bluetooth **Display Port**HDMI, VGA, DP **LED Monitor** 19-20 inch with HDMI port Alongwith all standard accessories. Warranty 1 year or standard company whichever is more.	150	Nos.		
	Total Cost (Rs.)					

No_______________ Amount____________ **Name of Bidder___________________________**

Bank______ Branch_____ City__________ **CNIC No ________________________________**

Name of the Firm & Address _______________________________Ph No______________________

N.T.No. _______________________________Sales Tax No.___________________________________

Issued By:

Director

Procurement & Inventory Control

Allama Iqbal Road Faisalabad, Phone: 041-9201468