



TENDER DOCUMENT

Permanent Equipment Computers & Hardware items

(Specifications/detail of items are in bidding document)



Government College University Faisalabad

Please read carefully this tender document and sign & stamp each page.



SUPPLY OF COMPUTERS / HARDWARE FOR CHINIOT AND HAFIZABADCAMPUSES OF GOVERNMENT COLLEGE UNIVERSITY, FAISALABAD

Sealed Tenders are invited from the well reputed firms / suppliers, who are manufacturers or authorized distributors / whole sellers / dealers / partners / firms of the manufacturing company. The firms must be Registered in Sales Tax as Operative and Income Tax as Active Tax Payer with FBR for the Supply of Computers and Hardware for Sub-campuses of GCUF.

1. GENERAL TERMS & CONDITIONS

- 1.1 The procurement shall be completed in accordance with Punjab Procurement Rules 2014, on **Single Stage – Two Envelope** Bidding Procedure. **(Both envelopes must be separately marked as “Financial Proposal” & “Technical Proposal” and packed in a main envelope.**
- 1.2 Bids in complete conformity with Tender Documents will be dropped in Tender Box placed at Procurement Department of the GCUF, not later than cut-off date & time at **11:00 Hrs on 08.03.2024.**
- 1.3 Technical bid shall be opened first on the same day at **11:30 Hours** in the office of Director, Procurement & Inventory Control (in Central Purchase Committee Meeting) in the presence of the authorized representatives of the responding firms/companies, who care to participate. The representatives of the responding firms/companies must have an authorization letter from the firm on their letterheads to participate.
- 1.4 The Financial Proposal of the bidder shall also include the price break up of taxes/duties as given in Appendix 2. All taxes/duties as applicable shall be responsibility of the bidders.
- 1.5 The cost quoted by the bidder shall be kept by firm and unchanged for a period specified in the Bid/Tender Documents from the date of opening of the bids. The bidder shall keep the price firm/unchanged during the period of Contract including during the period of extension of time if any.
- 1.6 The quoted price will be inclusive of all taxes, duties, levies, insurance, freight (transportation charges), etc.
- 1.7 For items to be imported on the name of University, Bidder will bear the Clearance and transportation Charges for delivery at site.
- 1.8 The Bid is liable for rejection if Financial Proposal contains conditional offer.
- 1.9 Any cutting/ over writing shall not be accepted in the financial offer.
- 1.10 However, the financial bids of the technically disqualified bidders will be returned unopened.

2. Tender Fee, Bid Security, Performance Security & Performance Guarantee

- 2.1 The Technical bid must be accompanied by Tender Fee of Rs: **2,000/-** (CDR) (Non-Refundable.)

- 2.2 Bid Security should be in shape of Bank Guarantee / Call Deposit Receipt (CDR) (Refundable) in original as per followings, 2% (i.e.Rs. **662,715**) of Estimated Price **i.e; Rs. 33,135,740/-** and it must be attached with financial bid.
- 2.3 Bank Guarantee / CDRs must be in favor of Treasurer, Government College University, Faisalabad.
- 2.4 Performance Security will be deposited by the successful bidder before issuance of Supply Order @ 10 % of the supply order value in shape of CDR. The amount of Security will be held by the University till warranty period and the said amount will be released upon the satisfactory report of end user on the request of vendor.

3. **Bid Validity**

- 3.1 All bids and prices shall be valid for 120 days from the opening date of tender.
- 3.2 Withdrawal / modification of the original offer within the validity period shall entitle the University to forfeit Bid Security & any other penal action under PPRA Rules.
- 3.3 All prices should be quoted on the letter head of the bidder in Pak Rupees inclusive of all applicable Government taxes, transportation, commissioning, installation, fixing & testing cost.
- 3.4 The Bid Security will be released after delivery/installation/fixing of required goods.
- 3.5 During the bid evaluation, if any suppression or misrepresentation of information is brought to the notice of the Purchase Committee, the Committee shall have the right to reject the Bid and if it happens so after selection of the Bidder, the Purchase Committee may terminate the supply order or award of the supply order or further processing of the Bid as the case may be and that will be without any compensation to the Bidder and the Bid Security/Performance Guarantee, as the case may be, shall be forfeited.
- 3.6 The university may proceed for Rate contract for the required items with the lowest qualified bidder as per eligibility criteria mentioned in the tender.
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BID DATA SHEET (Information for the Bidders)

1	Procuring Agency	Government College University Faisalabad
2	Tender Number	755.12.2023
3	Name of Tender	Supply of Computer Systems & Hardware for Chiniot&Hafizabad Campus of physics, GCUF
4	Tender Document available place	Director Procurement & Inventory Control, GC University Faisalabad
5	Cost of Tender Document	Rs.2000/- CDRorPay Order in favor of the Treasurer GC University Faisalabad
6	Bid Security	Amount mentioned in Clause No. 2 of the Tender Document in shape of CDR i.e, Pay Order etc, in favor of “Treasurer GC University Faisalabad”
7	Performance Security	10% of the order value
8	Tender Addressed to	Director Procurement & Inventory Control, H Block , Allama Iqbal Road, Government College University Faisalabad
9	Contact Number	Ph. 041-9201468
10	Due Date, Time and place of submission of Tender Document	08-03-2024 till 11:00 AM Director Procurement & Inventory Control, GC University Faisalabad
11	Date, Time and Place of Technical Bid Opening	08-03-2024 at 11:30 AM at Director Procurement & Inventory Control, GC University Faisalabad
12	Date, Time and Place of the Financial Proposals	Shall be intimated subsequently to Technically Qualified firms

Signature and stamp of Bidder: _____

4	Financial Status	i	Last year Audited Balance Sheet (Financial Year 2022-23)	5	30 (5+5+5+5+10)	All provided documents can be verified by the Department. In case of Bank Certificate, the Bank will certify about reputation of firm and thatalso they have never defaulted in financial transactions and letter of credits (LCs). Bank Statement 5 marks Annual turnover 10 marks max
		ii	Tax Returns (Last 3 years) Financial Year (2021,2022, 2023)	5		
		iii	Bank Certificate*	5		
		iv	Bank Statement Jan 2023 to December 2023 (Previous 12 months)	5		
		(a)	Turnover above 50 Million	10		
		(b)	Above 40 Million to 50 Million	08		
		(c)	Above 30 Million to 40 Million	06		
		(d)	Above 20 Million to 30 Million	04		
		(e)	Above 10 Million to 20 Million	02		
		(f)	Turnover below 10 Million	0		
7	After Sales Services Setup	Workshop / Physical Setup: 02 marks Tools Availability: 02 marks After Sales Satisfactory Performance Report: 06 marks (1 mark against each performance report)			10	(i) Documentary support regarding the facilities available at workshop with area details (ii) List of tools must be enclosed. (iii) After sale satisfactory performance reports issued by the concerned departments must be attached.

- 4.1 The firm must provide warranty of computer systems from original manufacturer along with local/onsite warranty with parts and labor.
- 4.2 The bidder must provide company profile, name and address of the company along with details of chief executives, authorized persons or technical staff.
- 4.4Tender Fee (Non-Refundable) and Bid Security @ 2% of Estimated Price (refundable) in shape of Call Deposit Receipt (CDR) in original and must be issued from Payees Account only.

5. **Failures and Terminations:**

No bid of a supplier / firm will be considered if:-

- 5.1 If the firm does not qualify as per clause No.4.
- 5.2 Bid received without Bid Security CDR and Tender Fee.
- 5.3 Bids received with cheque.
- 5.4 Bid received later than the date and time fixed for tender.
- 5.5 Bid is conditional, ambiguous or incomplete.
- 5.6 Bid from a firm which is black listed at any level.
- 5.7 Any supplementary or revised offer after opening of the tender.
- 5.8 **Only one brand / model is allowed to quote against each option. In case, more than one options with different brands / models have been quoted with different prices against one option, the bid will be rejected as a whole.**
- 5.9 Vendors must quote latest model available. Change of model at any stage will not be allowed in any case.

5.10 The supplier fails to deliver the consignment within specified delivery period strictly in accordance with the terms and conditions as laid down in the Purchase Order/ Tender Documents.

5.11 If any punitive situation warranted, then University is authorized to forfeit the bid Security and the firm may also be black listed.

6. Mode of Delivery, Payment Schedule, Technical Warranty and Performance Security: -

6.1 The delivery shall only be accepted as per terms and conditions of tender documents/ supply order with loading /unloading at firm's cost and shift to the store. Delivery time will be mentioned in the supply order to the successful bidder.

6.2 No advance payment shall be made to any bidder.

6.3 Upon the successful supply, installation/fixing/ placing the items, the said bidder shall submit all necessary documents for payment of bill directly to DP&IC along with delivery challan/Certificate duly signed & stamped by the authorized person of department within stipulated period.

6.4 If the bidder is authorized for any exemption of taxes (Sales Tax/Income Tax), he shall claim it in the Financial proposal and submit relevant documents along with bill for payment.

6.5 The warranty period for equipment shall be one year or as per company warranty, whichever is later and performance security shall be released after successful completion of that warranty period.

7. Other special conditions

7.1 The firm must mention BRAND NAME/ MODEL NUMBER/DEFAULT SPECIFICATIONS/WARRANTY PERIOD of quoted items in the technical bid.

7.2 Any overwriting/crossing etc. in the technical bid should be properly counter signed / stamped by the person signing but no overwriting / crossing is allowed in financial bid. All pages of the bid must be properly countersigned.

7.3 The Computer Systems must be freshly imported and import documents must be attached as Bill of Entry, Bill of landing, CPR, Import Invoice etc;

7.4 The decision of the Central Purchase Committee will be binding on all concerned and will in no case be challenged on any forum court/law.

7.5 In case, the successful bidder fails to supply the goods strictly in accordance with the terms and conditions laid down in the supply order/bidding documents or fail to provide the required maintenance in a satisfactory manner, the security deposited by him shall be forfeited and requisite store equipment, etc will be purchased and professional service will be hired at his risk and expenses.

7.6 The supply should be executed promptly within delivery period mentioned in Purchase Order. In case, the firm fails to supply the stores within stipulated period, University reserves the right not to accept the supply, in part or in full and to claim liquidated damages @ 2% per Month subject to a maximum of 10% of the total value of stores ordered.

7.7 In case any material is found not in conformity with specifications provided in the tender, either on account of inferior quality, defective workmanship, faulty design, faulty packing or short supplied, or wrongly supplied, the supplier will replace the same upon free of charges or pay the full cost of replacement besides LD charges.

7.8 During evaluation of the bids, the University may, at its discretion, ask the Bidder for a clarification of its bid. The request for clarification and the response shall be in writing, and no change in the prices or substance of the bid shall be sought, offered, or permitted.

7.9 No partial/advance payment shall be made against partial supply.

7.10 All bids & bidders will be governed by PPRA Rules 2014 as and when amended.

7.11 The University may reject all bids/proposals at any time prior to the acceptance of a bid or proposal as per PPRA Punjab rule 35, however upon bidder request the ground of rejection will be communicated to the concerned but no justification will be given as per PPRA rule 35 (2).

DIRECTOR

Procurement & Inventory Control

Allama Iqbal Road Faisalabad, Phone: 041-9201468

**SUPPLY OF COMPUTER SYSTEMS FOR COMPUTER LABS OF VARIOUS DEPARTMNETS AT GOVERNMENT COLLEGE
UNIVERSITY, FAISALABAD**

Appendix “A”

Technical Specifications

TENDER NOTICE No. 755.12.2023

	SR#	Name of Items	Specifications OR Equivalent	Qty.	A/U	
	01	Computer Systems Core-i5	Tower Platform System Processor Intel Core i5- 12 th Generation or above RAM 8 GB, DDR4-3200 MHz (UDIMM) (Extendable upto 16 GB) Storage 512 GB SSD Graphics Intel Integrated UHD graphics 730 Connectivity Standard Built-in Ports, USB, headphone, microphone, front and rear ports, HDMI, Display ports, Ethernet, Security Discrete TPM 2.0, TCG certified Speakers and fan system Wireless LAN Intel WIFI & Bluetooth Display Port HDMI, DP LED Monitor 19-20 inch with HDMI port Along with all standard accessories. Warranty 1 year or standard company whichever is more.	127	Nos.	
	02	Printers	HP Printer Pro 4003dn or equivalent Device Category, Desktop Printer Printer Technology, Laser printer, Black & White with automatic duplex printing Max Print Speed (Mono) ppm 40 Duty Cycle (Max Monthly Pages, A4), 80000 Dual paper Tray One year local warranty	05	Nos	
	03	Multimedia with Screens	ViewSonic PA503S or equivalent 3800 Lumen WXGA Projector Resolution: 1280x800, Contrast Ratio with SuperEco mode: 22000:1, Resolution Support: VGA (640 x 480) to Full HD (1920 x 1080). Screen size 6 x 6 inch	09	Nos	

	04	Interactive Boards	Ava interactive board model R3-900 or equivalent Touch Size 86 inch Projection Size (1656.6 2.0)mm*(12294 2.0)mm (1739.4 2.0)mm*(12294 2.0)mm (1783 2.0)mm*(1273 2.0)mm Aspec Ratio 4:3 Shortcut keys Double side 22 shortcuts. Luminous Transmission >92% (100% with no glass) Touch Resolution Without Driver: 32768*32768 Touch Response Time less than 6ms Touch Accuracy <1mm Position Precision < 0.1mm Cursor Speed 180 dot/s Touch Input Method Touch by finger or any non-transparent objects Refresh Rate > 100Hz Power Supply Mode and Interface USB cable is enough Working Voltage Average Current < 200mA Power Cunsumption< 1.0W LED Lifetime 60000 hours Humidity Up to 90% RH from 0° C to +40" C, non-condensing Temperature Range Working :-10°C~ 50C Storage:-20°C~60C Anti-light Interference Yes Firmware Upgrade USB Upgrade: Windows 8. Windows 7 Support OS Windows 10, Windows8, Windows 7, AndriodWindowsXPMacOS. Accessory Box Yes, include the wall bracket, cd, user manual, 2whiteboard pen, Gross Weight	01	No.	
	05	Sound System	Sound system for Seminar Hall Speaker Quantity 4 Nos Size 8 inch Shure Mixer system 5 channel Collar mic (one) 01 No. Dice Mic (one)	01	No.	

Appendix “B”

Financial Offer

TENDER NOTICE No. 755.12.2023

SUPPLY OF COMPUTERS & HARDWARE FOR SUB-CAMUSES OF GCUF.

1	2	3	4	5	6		7	11	12
Sr. No.	Equipment Name With accessories as per technical bid	Model / Part #	Brand / Manufacturer Name/Countr y of origin	Qty	Currency Description (e.g. USD, EURO, ,PKR etc)	Unit Price	Rate of Sale TAX	Total Price (PKR) including GST etc	2% Bid Security (PKR) as per Estimated Price

Note: Rate should also be quoted on Firm’s letter head pad.

No_____ Amount_____ Name of Bidder_____

Bank_____ Branch_____ City_____ CNIC No _____

Name of the Firm & Address _____ Ph No _____

N.T.No. _____ Sales Tax No. _____

Issued By:

Director
Procurement & Inventory Control
Allama Iqbal Road Faisalabad, Phone: 041-9201468