

TENDER DOCUMENT

Furniture & Fixtures (Specifications/detail of items are in bidding document)



Government College University Faisalabad

Please read carefully this tender document and sign & stamp each page.



GOVERNMENT COLLEGE UNIVERSITY FAISALABAD

TENDER DOCUMENT No. 770.27.2023

SUPPLY OF FURNITURE / FIXTURE FOR VRAIOUS DEPARTMENTS OF GCUF.

Purchase Price: Rs. 2,000/-

1. INVITATION TO THE BID

Sealed Tenders are invited from the well reputed firms / suppliers, who are registered with Sales Tax and Income Tax Department as Active Tax Payer for supply of Furniture / Fixture for VRAIOUS DEPARTMENTS of GCUF.

2. INSTRUCTIONS TO THE BIDDERS

2.1 Tender Opening Date & Procedure:

- 1.1 The procurement shall be completed in accordance with Punjab Procurement Rules 2014, on **Single Stage - Two Envelope** Bidding Procedure. **.(Both envelopes must be separately marked as “Financial Proposal” & “Technical Proposal” and packed in a main envelope.**

Bids in complete conformity with Tender Documents will be dropped in the office of Director Procurement & Inventory Control, Government College University Faisalabad, not later than **11:00 Hrs on 14.05.2024** which shall be opened on same day at **11:30 Hours.**

Note: Tender Number must be mentioned on envelope.

2.2. Bidders must ensure that they submit all the required documents indicated in the Tender / Bid Documents at the time of opening of Technical Bids and no request for submission of missing documents will be entertained after opening of the Technical Bids (related to specifications of equipment).

2.3. Item would be purchased on FOR basis, payment will be made in PAK Rupees.

2.4. It will be clearly understood that the Terms and Conditions mentioned in this document are intended to be strictly enforced.

2.5. Bids without supporting documents, undertaking, valid documentary evidence, and bids not conforming to terms and conditions given in the Tender Document will be liable for rejection. Bids received after due time and date and bids without Bid Security in shape of CDR or CDR less than required amount or Bid Security in shape of Cheque or Cross Cheque shall be rejected.

3 Tender Fee, Bid Security and Performance Security:

The Bid must be accompanied by Tender Fee of Rs:2,000/- in shape of Call Deposit Receipt (CDR) in original or deposit slip and Bid Security @ 5% (i.e. 2,069,670/-) of Estimated Price i.e. “41,393,400” PKR” (refundable) in shape of Call Deposit Receipt (CDR) in original. CDRs must be in favor of treasurer Government College University, Faisalabad. The rates / bids should be inclusive of all applicable Govt. Taxes.

4 Validity of Offers.

- i. Offers shall be valid for 120 days from the date of submission of bids.
- ii. Withdrawal / modification of the original offer within the validity period shall entitle the University to forfeit Bid Security.
- iii. Sales Tax Number and NTN Number must be mentioned on the letter head and bidding documents.

5. Eligibility Criteria & Supporting Documents: -

Bid of a supplier/firm will be considered only if following supporting documents are annexed in order to meet the minimum eligibility criteria described below.

TOTAL MARKS= 100

QUALIFYING MARKS = 70

Sr. No.	Parameters	Detail	Total Marks	Remarks																		
01	Mandatory Documents Required	The firm must attach these documents along with technical bid. Total Marks (30) <table><tr><th>Sr#</th><th>Documents/ Certificates required</th><th>Marks</th></tr><tr><td>I</td><td>Copy of National Tax Registration certificate and proof of filer</td><td>5</td></tr><tr><td></td><td>Copy of Sales Tax Registration certificate and proof of filer</td><td>5</td></tr><tr><td></td><td>An affidavit on Rs. 100/- stamp paper that currently firm is not blacklisted or debarred by any Government/Semi-Government department to participate in bidding.</td><td>5</td></tr><tr><td></td><td><u>The bidder must be a manufacturer of the furniture. (FBR Registration Certificate as Manufacturer must be attached as proof)</u></td><td>15</td></tr><tr><td></td><td></td><td></td></tr></table>	Sr#	Documents/ Certificates required	Marks	I	Copy of National Tax Registration certificate and proof of filer	5		Copy of Sales Tax Registration certificate and proof of filer	5		An affidavit on Rs. 100/- stamp paper that currently firm is not blacklisted or debarred by any Government/Semi-Government department to participate in bidding.	5		<u>The bidder must be a manufacturer of the furniture. (FBR Registration Certificate as Manufacturer must be attached as proof)</u>	15				30 (5+5+ 5+15)	Please Note that any bid received without documents mentioned in this category shall be rejected/ knockout in technical evaluation. If a firm is not registered as manufacturer of furniture (etc;) in FBR and has no manufacturing set up shall be rejected.
Sr#	Documents/ Certificates required	Marks																				
I	Copy of National Tax Registration certificate and proof of filer	5																				
	Copy of Sales Tax Registration certificate and proof of filer	5																				
	An affidavit on Rs. 100/- stamp paper that currently firm is not blacklisted or debarred by any Government/Semi-Government department to participate in bidding.	5																				
	<u>The bidder must be a manufacturer of the furniture. (FBR Registration Certificate as Manufacturer must be attached as proof)</u>	15																				
02	Past Working	(a) Major Public / Government Institutions Served:	20 (10+10)	Public / Government Institutions mean																		

	Experience	(10 marks)				government institutions / Public Sector organizations / Public Sector Universities / Government Agencies / Autonomous Bodies etc.												
		<table><tr><td>i</td><td>No. of institutions served in last year (from July 2022 till tender opening date)</td><td>Marks</td></tr><tr><td>ii</td><td>1 to 3</td><td>4</td></tr><tr><td>iii</td><td>4 to 6</td><td>8</td></tr><tr><td>iv</td><td>7 & Above</td><td>10</td></tr></table>	i	No. of institutions served in last year (from July 2022 till tender opening date)	Marks	ii	1 to 3	4	iii	4 to 6	8	iv	7 & Above	10				
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ii	1 to 3	4																
iii	4 to 6	8																
iv	7 & Above	10																
		(b)Experience of firm in number of years (10 marks)				The firms must attach supply order/ work orders from clients or any other relevant documents supporting their experience.												
		<table><tr><td>i</td><td>Number of working years of firm</td><td>Marks</td></tr><tr><td>ii</td><td>1 to 3</td><td>4</td></tr><tr><td>iii</td><td>4 to 6</td><td>8</td></tr><tr><td>iv</td><td>7 &Above</td><td>10</td></tr></table>	i	Number of working years of firm	Marks	ii	1 to 3	4	iii	4 to 6	8	iv	7 &Above	10				The date of registration of firm in sales and income tax shall also determine the age of firm.
i	Number of working years of firm	Marks																
ii	1 to 3	4																
iii	4 to 6	8																
iv	7 &Above	10																
3	Performance Certificate	<table><tr><td>i</td><td>(one mark for one certificate) Certificate / letter showing the satisfaction of client with the supplied goods Ten or above 10 marks maximum</td><td>10</td></tr></table>	i	(one mark for one certificate) Certificate / letter showing the satisfaction of client with the supplied goods Ten or above 10 marks maximum	10		10		The performance certificates should be attached from various organizations . <i>In case of same organizations, the project and year should be different.</i>									
i	(one mark for one certificate) Certificate / letter showing the satisfaction of client with the supplied goods Ten or above 10 marks maximum	10																
4	Financial Status	<table><tr><td>i</td><td>Last year Audited Balance Sheet (Financial Year 2022-23)</td><td>5</td></tr><tr><td>ii</td><td>Tax Return Income tax last three years- (3 marks) 2021-2022-2023 Salex tax return (2 marks) (Jan 2023 to Dec 2023)</td><td>5</td></tr><tr><td>iii</td><td>Bank Certificate* (account maintenance certificate)</td><td>5</td></tr><tr><td>iv</td><td>Bank Statement (total 15 marks) (bank Statement 5 marks+ turnover 10 marks) (Previous 12 months)</td><td>5</td></tr></table>	i	Last year Audited Balance Sheet (Financial Year 2022-23)	5	ii	Tax Return Income tax last three years- (3 marks) 2021-2022-2023 Salex tax return (2 marks) (Jan 2023 to Dec 2023)	5	iii	Bank Certificate* (account maintenance certificate)	5	iv	Bank Statement (total 15 marks) (bank Statement 5 marks+ turnover 10 marks) (Previous 12 months)	5		30 (5+5+5+5+10)		All provided documents can be verified by the Department.
i	Last year Audited Balance Sheet (Financial Year 2022-23)	5																
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iv	Bank Statement (total 15 marks) (bank Statement 5 marks+ turnover 10 marks) (Previous 12 months)	5																

		(a)	Turnover above 40 Million	10		
		(b)	Above 30 Million to 40 Million	08		
		(c)	Above 20 Million to 30 Million	06		
		(d)	Above 10 Million to 20 Million	04		
		(e)	Above 05 Million to 10 Million	02		
		(f)	Turnover below 10 Million	0		
7	After Sales Services Setup	Workshop / Physical Setup: 02 marks			10	(i) Documentary support regarding the facilities available at workshop with area details
		Seasoning Wood Plant: 02 marks				(ii) List of tools must be enclosed.
		Tools Availability: 02 marks				(iii) After sale satisfactory performance reports issued by the concerned departments must be attached.
		After Sales Satisfactory				
		Performance Report: 04 marks				
		(1 mark against each performance report)				

4.1 The bidder must provide company profile, name and address of the company along with details of chief executives, authorized persons or technical staff.

4.2 Tender Fee (Non-Refundable) and Bid Security @ 5% of Estimated Price (refundable) in shape of Call Deposit Receipt (CDR) in original and must be issued from Payees Account only.

6. **Failures and Terminations:**

No offer of a supplier / firm will be considered if:-

- Bid received without Bid Security / Call Deposit or less CDR than the required.
- Bids received not in accordance with specifications of Tender Documents.
- Bid received later than the date and time fixed for tender.
- Tender is incomplete in any respect or is unsigned.
- Offer is ambiguous and the offer is conditional.
- Offer from a firm which is black listed at any level.
- Any erasing / cutting / overwriting etc.
- The supplier fails to deliver the consignment within specified delivery period strictly in accordance with the terms and conditions as laid down in the Purchase Order.
- Situation warranted, then University is authorized to forfeit the bid Security and the firm may also be black listed.

BID DATA SHEET (Information for the Bidders)

1	Procuring Agency	Government College University Faisalabad
2	Tender Number	770.27.2023
3	Name of Tender	Supply of Furniture / Fixture for VRAIOUS DEPARTMENTS of GCUF.
4	Tender Document available place	Director Procurement & Inventory Control, Government College University Faisalabad
5	Cost of Tender Document	Rs.2,000/- CDR <i>or</i> Pay Order/ bank Guarantee in favor of the Treasurer GC University Faisalabad
6	Bid Security	Amount mentioned in Clause No. 3 of the Tender Document in shape of CDR i.e, Pay Order etc, in favor of “Treasurer GC University Faisalabad”
7	Performance Guarantee	5 % of the order value of successful bidder or the firm may also request to convert the bid security as Performance Guarantee
8	Performance Security	10% deducted from final Bill
9	Tender Addressed to	Director Procurement & Inventory Control, H Block , Allama Iqbal Road, Government College University Faisalabad
10	Contact Number	Ph. 041-9201468
11	Due Date, Time and place of submission of Tender Document	14-05-2024 till 11:00 AM Director Procurement & Inventory Control, GC University Faisalabad
12	Date, Time and Place of Technical Bid Opening	14-05-2024 at 11:30 AM at Director Procurement & Inventory Control, Government College University Faisalabad
13	Date, Time and Place of the Financial Proposals	Shall be intimated subsequently to Technically Qualified firms

Signature and Stamp of Vendor / Bidder _____

7 Other Special conditions

- 7.1 The decision of the Vice Chancellor of Government College University, Faisalabad, would be final & binding on both the parties.
- 7.2 Cheque or Cross Cheque shall not be accepted at all.
- 7.3 The amount submitted as Bid Security shall be refunded to the unsuccessful bidders after the decision for the award of the said tender.
- 7.4 The Bid Security of Successful Bidder(s) may be converted as part of the Performance Guarantee for successful execution of the work.
- 7.5 Subject to the submission of performance guarantee, the Bid Security shall be returned to vendor.
- 7.6 If the Bid Security is found less than the required amount, then the bid will be rejected irrespective of the rates and the stage of the bid process.
- 7.7 The Bid Security may be forfeited if a Bidder refuses to accept supply order.
- 7.8 Technical brochure must be attached (if any).
- 7.9 10% performance security applicable under the rules shall be deducted from the final bill of the successful bidder.
- 7.10 All Government Taxes will be deducted according to applicable rules.
- 7.11 The University may reject all bids/proposals at any time prior to the acceptance of a bid or proposal as per PPRA Punjab rule 35, however upon bidder request the ground of rejection will be communicated to the concerned but no justification will be given as per PPRA rule 35 (2).

8. Suppression of facts and misleading information

During the bid evaluation, if any suppression or misrepresentation of information is brought to the notice of the Purchase Committee, the Committee shall have the right to reject the Bid and if it happens so after selection of the Bidder, the Purchase Committee may terminate the supply order or award of the supply order or further processing of the Bid as the case may be and that will be without any compensation to the Bidder and the Bid Security / Performance Guarantee, as the case may be, shall be forfeited.

9. BID OPENING

9.1. Technical Proposal Opening

The bid's outer cover and Technical Proposal cover will be opened by the Central Purchase Committee on the date and time as specified in the Tender Notice /Bid Data Sheet. The bids will be opened in the presence of the bidders who choose to be present. A maximum of two representatives for each bidder would be allowed to attend the Bid Opening. Technical Specifications are given in Appendix 1.

The technical evaluation shall be comprised of two parts i.e. bid evaluation as per qualification criteria and sample evaluation as per requirement of the committee.

9.2. If demanded by the technical committee, the vendor will be bound to provide the sample of the required item / items to the technical committee in accordance with the specifications mentioned in the bid document. In case of non-compliance, the bidder will be rejected in the concerned item / items. All the allied charges relating to sample will be borne by the vendor at his own expense and there will be no responsibility / liability at the end of University.

9.3 FINANCIAL PROPOSAL

9.3.1 The Financial Proposal of the bidder shall also include the price break up of taxes/duties as given in Appendix 2. All taxes/duties as applicable shall be responsibility of the bidders.

9.3.2. The cost quoted by the bidder shall be kept by firm and unchanged for a period specified in the Bid/Tender Documents from the date of opening of the bids. The bidder shall keep the price firm/unchanged during the period of Contract including during the period of extension of time if any.

9.3.3. The quoted price will be inclusive of all taxes, duties, levies, insurance, freight (transportation charges), etc.

9.3.4. For items to be imported on the name of University, Bidder will bear the Clearance and transportation Charges for delivery at site.

9.3.5. The Bid is liable for rejection if Financial Proposal contains conditional offer.

9.3.6 Any cutting/ over writing shall not be accepted in the financial offer.

9.3.7 The university may proceed for annual rate contract of goods with the successful bidder(s).

9.3.8 The quantity of goods may be increased / decreased at the time of supply order subject to availability of budget and demands of the end user departments of university.

Delivery Time:

1. The delivery time for successful bidder shall be 90 days from the issuance of supply order or less than 90 days subject to nature of good
2. The delivery time may be increased by the Central Purchase Committee subject to any weather situation, imported item, firm's partial delivery or return of rejected/ altered goods. However, in case of late delivery LD charges @ 2 % per month (0.067 % per day) maximum 10 % of the order value.

TENDER DOCUMENT No. 770.27.2023**SUPPLY OF FURNITURE / FIXTURE FOR VRAIOUS DEPARTMENTS OF GCUF.**

Sr.No.	Item	Specifications	A/U	Qty.
1	Table for Seminar Hall stage	Main Table Size: 5ft x 3ft x 2ft (H) Structure: Frame made of solid seasoned sheesham wood with 12+-2% moisture content. Top made of glass (8 mm thick) placed neatly within the frame, complete finished with nitrocellulose (N.C.) lacquer polish.	Nos.	1
2	Center Table 3 piece with Glass 9mm (1+2) Set	Main Table Size: 4' x 2' x 1'-6" (H) Side Table Size: 2' x 2' x 1'-6" (H) Structure: Frame made of solid seasoned sheesham wood with 12+-2% moisture content. Top made of glass (8 mm thick) placed neatly within the frame, complete finished with nitrocellulose (N.C.) lacquer polish.	Nos.	7
3	Computer Chair with arms rest	Made of cast aluminum having 5-legs revolving cum tilting pedestal durable (adjustable height, hydraulic) and load bearing caster, imported quality wheels. Seat 16 x 18 inch+ Back height from ground 38 inch: Made of solid seasoned wood covered with 1st quality foam A grade master molty foam) & with Brown colored leather (fine quality).	Nos.	254
4	Computer Table	Size: 3' x 2' x 2'-6" (H) Structure: Made of high density (lasani MDF Sheet) particle board pressed with melamine lamination sheet on both sides with 12+2% moisture content, inside top and foot rails made of solid seasoned sheesham wood, All edges covered with 2 mm thick sheesham wood gola (polished). Table having with one side CPU box and one drawer lockable (quality lock), other side sliding keyboard and mouse tray (quality railing) with through back. One half width shelf under the tray. Top and back cable holes. Best quality handles and Foot rest. Complete finished with nitrocellulose (N.C.) lacquer polish in all respect.	Nos.	182
5	Cots Steel Frame	Size: Standard Single Bed/Cot (3.25' x 6.5') Structure: MS 38 mm dia. of 16 SWG, including central support with headrest of standard size. Finishing: Powder Coated Paint (Silver), Complete finished in all respect. Knitting: Taper Nawar Sutter (Fish Brand or equivalent).	Nos.	100
6	Dining Chair	Structure: Made of mild steel square pipe 20 x 20 mm wall thick 1.2 mm mild steel square pipe I.L.L karachi or equivalent. Finished with nitrocellulose (N.C.) silver paint. . Finished with nitrocellulose (N.C.) paint/powder coating sliver colour. Seat 18 x 18 inch + Back support 10 inch+ back height 32 inch: Frame made of solid seasoned wood. Cushioned covered with 1st quality foam (A grade master molty foam) & with selected dark colored leather. . Complete finished in all respect.	Nos.	500
7	Executive Cushioned Chairs for Stage	Structure: Made of solid seasoned sheesham wood finished with nitrocellulose (N.C.) lacquer polish.	Nos.	5

		Seat + Back: Made of solid seasoned wood covered with 1st quality foam & approved colour leatherette / tapestry cloth. Complete finished in all respect. Moisture content 12%. Back height 40"-42" for 04 seats 42-44 inch for Chief guest chair Dewaan Style Wooden, Red colour cushioned and foam		
8	Executive Revolving Chair High Back for Dean / Director	Made of cast aluminum, Executive High back, having 5-legs revolving cum tilting pedestal durable (adjustable height, imported hydraulic) and load bearing caster, imported quality wheels. Seat 21x22.5 inch + Back height from ground 51 inch: Made of solid seasoned wood covered with 1st quality foam (A grade master molty foam) & with selected colored leather (fine quality). As per approved sample.	Nos.	5
9	Executive table with Side Rack 6x4	Size: 5' x 2'-6" x 2'-6" (H) Structure: Made of high density (Lasani MDF Sheet) particle board pressed with sheesham veneer on both sides with 12+2% moisture content, Top thickness 25 mm thick. Top pressed with one side formica texture and other side sheesham veneer. Inner rails made of solid seasoned wood. All edges covered with sheesham beading 3 mm thick. One side having 3-drawers of 15 inch width, while one drawer and one cabinet on other side of 15 inch width (all lockable with quality lock). Drawer side rails made of MDF. Bottom of drawer 5 mm thick MDF without staining. Front of drawer made of first quality veneer board. 8mm glass on top (tapered edges/boarders), Complete finished with nitrocellulose (N.C.) lacquer polish. Best quality handles and Foot Rest. Side Rack, Size: 3' x 1'-6" x 2'-6" (H) Structure: Made of high density (MDF Sheet) fiber board pressed with melamine lamination sheet on both sides, Top thickness 32 mm thick, with shelves for office files and folders. Complete finished with nitrocellulose (N.C.) lacquer polish.	Nos.	4
10	Executive Visitors Chairs	Structure: Made of solid seasoned sheesham wood finished with nitrocellulose (N.C.) lacquer polish. Seat + Back: Made of solid seasoned wood covered with 1st quality foam & approved colour leatherette / tapestry cloth. Complete finished in all respect. Moisture content 12%. Back height 38"-40"	Nos.	12
11	Lab Stool Wooden & Steel	Laboratory Stool Steel Frame and Wooden Top Structure: Structure made of 18 gauge 3/4 MS steel square pipe with PVC rubber feet. The four-legged frame should have a top made of stainless steel covered with quality foam cushion of leather. Top made of wood 12x12 inch Base width 16x16 inch. Stool height 24 inch	Nos.	233
12	Lab Work Table 3x2	Size: 3' x 2' x 2'-6" (H) Structure: Made of high density (lasani MDF Sheet) particle board pressed with melamine lamination sheet and 12 + 2% moisture	Nos.	50

		content, Table having one side with one drawer lockable (quality lock) ,All edges covered with 2 mm thick sheesham wood gola (polished). Complete finished with nitrocellulose (N.C.) lacquer polish in all respect. Structure: made of mild steel square pipe 1.5" x 1.5" x 2mm mild steel square pipe I.L.L karachi or equivalent. Finished with nitrocellulose (N.C.) silver paint.		
13	Lab Work Table	Size: 8x2x3 ft (LxWxH) Main structure made of 3/4 square pipe powder coated 02 draws and one cabin with lockers on both sides. Top made of laminated water proof sheet. Shelf stand for storage of chemicals and glassware	Nos.	6
14	Meeting Table 4x 3	Size: 4' x 3' x 2'-6" (H) Top made of high density (Lasani MDF Sheet 2" Thick) particle board pressed with best quality 1 mm thick formica on both sides, edge covered with 2 mm thick sheesham wood gola (polished), Top thickness 32 mm thick. Structure: Made of sheesham wood, selected design. Finished with polsih as per approved colour. Complete finished in all respect.	Nos.	4
15	Meeting Table 4x8	Size: 8' x 4' x 2'-6" (H) Top made of high density (Lasani MDF Sheet 2" Thick) particle board pressed with best quality 1 mm thick formica on both sides, edge covered with 2 mm thick sheesham wood gola (polished), Top thickness 32 mm thick. Structure: Made of sheesham wood, selected design. Finished with polsih as per approved colour. Complete finished in all respect.	Nos.	18
16	Newspaper Stand	Size: W: 2'-0" x D: 1'-6" x H: 4-6"Details: 16mm Laminated Board with 2mm PVC edging. Four shelves with 5 open sections in lower structure for old newspapers. 3 vertical shelves for displaying newspapers on top. PVC edge banding with Holt melt adhesive having melting point PVC edge banding having melting point melting point of 150 to 180 Degrees Celsius.	Nos.	2
17	Notice Board	Notice Board 4' x 6', Depth 6 inch, frame made of high density (Lasani MDF Sheet), sliding glass 5mm with lock. Green or brown Cloth inside with soft sheet for thumb pins.	Nos.	6
18	Office Table 4 x 2 1/2 ft	Size: 4' x 2'-6" x 2'-6" (H) Structure: Made of high density (lasani MDF Sheet) particle board pressed with melamine lamination sheet on both sides and with 12+-2% moisture content, inside top and foot rails made of solid seasoned sheesham wood, All edges covered with 2 mm thick sheesham wood gola (polished). Table having one side with one drawer lockable (quality lock) and Cabin lockable (quality lock), while other side having sliding keyboard and mouse tray (quality railing) with through back. Top and back cable holes. Best quality handles and Foot rest. Complete finished with nitrocellulose (N.C.) lacquer polish in all respect.	Nos.	23
19	Office Table 5x3ft with Side Rack	Size: 5' x 2'-6" x 2'-6" (H) Structure: Made of high density (Lasani MDF Sheet) particle board pressed with sheesham veneer on both sides with 12+2% moisture	Nos.	42

		content, Top thickness 25 mm thick. Top pressed with one side formica texture and other side sheesham veneer. Inner rails made of solid seasoned wood. All edges covered with sheesham beading 3 mm thick. One side having 3-drawers of 15 inch width, while one drawer and one cabinet on other side of 15 inch width (all lockable with quality lock). Drawer side rails made of MDF. Bottom of drawer 5 mm thick MDF without staining. Front of drawer made of first quality veneer board. 8mm glass on top (tapered edges/boarders), Complete finished with nitrocellulose (N.C.) lacquer polish. Best quality handles and Foot Rest. Side Rack, Size: 3' x 1'-6" x 2'-6" (H) Structure: Made of high density (MDF Sheet) fiber board pressed with melamine lamination sheet on both sides, Top thickness 32 mm thick, with shelves for office files and folders. Complete finished with nitrocellulose (N.C.) lacquer polish.		
20	Revolving Chair High Back	Made of cast aluminum, High back, having 5-legs revolving cum tilting pedestal durable (adjustable height, hydraulic) and load bearing caster, imported quality wheels. Seat 21x22.5 inch + Back height from ground 45-48 inch: Made of solid seasoned wood covered with 1st quality foam (A grade master molty foam) & with brown colored leather (fine quality).	Nos.	114
21	Revolving Chair Low Back	Structure: Made of cast aluminum, Low back, having 5-legs revolving cum tilting pedestal durable (adjustable height, hydraulic) and load bearing caster, improted quality wheels. Seat 18 x 19 inch + Back 42-44 inch: Made of solid seasoned wood covered with 1st quality foam (A grade master molty foam) & with brown colored leather (fine quality).	Nos.	41
22	Rostrum	Size: 1'-8" x 2'-6" x 4' (H) Structure: Made of solid sheesham wood with 12 + 2% moisture content, 3 side panel, Top and bottom of ¾" high density (Lasani MDF Sheet) sheesham winboard, wooden support at bottom / floor section, wooden corner supports at inner back side. GCUF logo of marble or steel on front panel. Complete finished with nitrocellulose (N.C.) lacquer polish.	Nos.	35
23	Seminar Hall Chair	Structure: Gravity Tip-Up movement, having folding seat size 460 x 490 mm with thickness of 130 mm, Back Size 670 x 460 mm with thickness of 90 mm and tapering to 120 mm in lower back including arm rest wooden handle. Complete in all respect. Imported type, including fixing of chairs	Nos.	100
24	Side Board Table with 4 Doors Office Credenza	Size: 5x20x27 Structure made of ¾" high density sheesham Vinboard edges covered with profile bedding of solid sheesham wood with 04 doors colour sealer and n.c lacquer as per approved colour.	Nos.	3
25	Side Rack	Size: 3' x 1'-6" x 2'-6" (H) Structure: Made of high density (MDF Sheet) fiber board pressed with melamine lamination sheet on both sides, Top thickness 32 mm thick, with shelves for office files and folders. Complete finished with nitrocellulose (N.C.) lacquer polish.	Nos.	7
26	Sofa Set 3+1+1	Seats 3 +1+1, Structure Made of Solid sheesham wood. 1st quality	Set	04

		Master Molty Foam in seat and back. Premium quality leatherette upholstery fine block stitching. Selected color & design		
27	Steel Almirah with wheels	Steel Almirah with Wheel Stand Size: 72" x 48" x 18", Weight: 72 to 75 kg without wheel stand, All structure made of 22 gauges with four shelves. Surface finished with acid washed, phosphatized powder. High quality material of SPCC/SECC/SGCC. Quality lock and key provision (Key lock not a bar/rod lock). Labeling pocket size: 4" x 2.5". Wheel Stand made of angel iron 1.5" x 1.5" x 14 guage "" (weight not less than 700 gram in 1 foot) . 04-Nos heavy duty bearing caster wheels of size 3"	Nos.	9
28	Student Chair Wooden	Structure: Made of 20/20 mm mild steel square pipe 18 guage (I.I.L. Karachi or Equivalent). Finished with nitrocellulose (N.C.) silver paint. Seat 18 x 18.5 inch+ Back height from ground 31.5 inch+ seat height 18.5 inch from ground+ Writing Arm Board 19.5x9x0.75: Strips made of solid seasoned sheesham wood. Writing arm board made of solid seasoned sheesham wood (the moisture content should be 12% $\pm$ 2%). Finished with nitrocellulose (N.C.) lacquer polish. With rubber shoes. Complete finished in all respect. Full length support at back strips with screws should be provided. A tag bearing the manufacturers name and contact details should be placed (permanently) at a visible place of each article, so that during the Technical Guarantee Period the end user(s) can communicate with the manufacturing for sale after service. Writing pad should have 2/3rd horizontal double support, underneath the writing pad. About 4% of the total order should be with left hand writing pads (for Left hander). Back side pipe bends should be through using a die not by manual means or through cutting the pipe.	Nos.	1320
29	Study Chair Steel	Structure: Made of mild steel square pipe 20 x 20 mm wall thick 1.2 mm mild steel square pipe I.L.L karachi or equivalent. Finished with nitrocellulose (N.C.) silver paint. . Finished with nitrocellulose (N.C.) paint/powder coating sliver colour. Seat 18 x 18 inch + Back support 10 inch+ back height 32 inch: Frame made of solid seasoned wood. Cushioned covered with 1st quality foam (A grade master molty foam) & with selected dark colored leather. . Complete finished in all respect.	Nos.	100
30	Study Table	Size: 2.5' x 1.5' x 2'-6" (H) Structure: Made of high density (lasani MDF Sheet) particle board pressed with melamine lamination sheet and 12 + 2% moisture content, Table having one side with one drawer lockable (quality lock) ,All edges covered with 2 mm thick sheesham wood gola (polished). Complete finished with nitrocellulose (N.C.) lacquer polish in all respect. Structure: made of mild steel square pipe 1.5" x 1.5" x 2mm mild steel square pipe I.L.L karachi or equivalent. Finished with nitrocellulose (N.C.) silver paint.	Nos.	100
31	Visitors Chair	Structure: Made of solid seasoned sheesham wood finished with nitrocellulose (N.C.) lacquer polish & 12+2% moisture content.	Nos.	179

		Width of legs 1.2x1.2 inch. Seat 19 inch + Back height form Ground 32 inch, Back Support 11 inch+ width of arms 2 inch: Made of solid seasoned wood covered with 1st quality foam (A grade master molty foam) & with brown colored leather (fine quality). Additional wooden support between front legs. Complete finished with nitrocellulose (N.C.) lacquer polish in all respect.		
32	White Board	Size: 8' x 4' Structure: Made of high density (Lasani MDF Sheet), pressed with white shine UV Formica (easily erasable, without any traces of blackening or black spotting), edges covered with solid seasoned sheesham wood. Wooden support at bottom for dusters. Wall hanging supports. Including nail, glue. Complete in all respect.	Nos.	26
33	Wooden Almirah with Glass Door	Size: 6' x 3' x 1.5' Structure made of solid seasoned sheesham wood, door of glass with lock, top quality polish	Nos.	13
34	Wooden Book Rack	Size: 3' x 1 1/2' x 6' (H) Structure: Made of high density (Lasani MDF Sheet) 16-17 mm thick particle board pressed with melamine lamination sheet with 12 +2% moisture content, edges covered with 3 mm sheesham beading. Five-shelves having space size for large file folders, with six partition shelves under rails solid seasoned wood. Front open,	Nos.	6
35	Wooden Dining Table 8x4	Size: 8' x 4' x 2'-6" (H) Top made of high density (Lasani MDF Sheet 2" Thick) particle board pressed with best quality 1 mm thick formica on both sides, edge covered with 2 mm thick sheesham wood gola (polished), Top thickness 32 mm thick. Structure: Made of mild steel square pipe 50 x 50 x 3mm mild steel square pipe I.L.L karachi or equivalent. Finished with nitrocellulose (N.C.) silver paint. . Finished with powder coating as per approved colour. Complete finished in all respect.	Nos.	16
36	Wooden file Cabinet (rack)	File Cabinet Size: 18"x 24"x54" Structure Made of high density (Lasani MDF Sheet) with 12+2% moisture content, edge covered with sheesham wood, four drawer with best quality reeling, separate lock and handle of top quality, best quality polish in selected color	Nos.	11

Note:

- The moisture content should be 12+-2% in items having structure of sheesham wood.
- The firms may visit this office before submission of bid tp check the samples of available furniture items or to discuss any query.
- The technical committee may alter any design or shape to furniture at the time of sampling without effecting the price of item.
- The color scheme & designs of polish and sheets shall be selected by the committee.

Appendix “B”

Financial Offer

TENDER DOCUMENT No. 770.27.2023

SUPPLY OF FURNITURE / FIXTURE FOR VRAIOUS DEPARTMENTS OF GCUF.

1	2	3	4	5	6		7	11	12
Sr. No.	Item Name With accessories as per technical bid	Model / Part #	Brand / Manufacturer Name/Countr y of origin	Qty	Currency Descriptio n (e.g. USD, EURO, ,PKR etc)	Unit Price	Rate of Sale TAX	Total Price (PKR) including GST etc	2% Bid Security (PKR) as per Estimated Price

Note: Rate should also be quoted on Firm’s letter head pad.

10 REJECTION AND ACCEPTANCE OF THE TENDER/BID

10.1. The Purchase Committee has the right, at his exclusive discretion, to increase / decrease the quantity of any or all item(s), without any change in unit prices or other terms and conditions. Accept or reject any or all tender(s), cancel / annul the Tendering process at any time prior to issuance of supply order, without assigning any reason or any obligation to inform the Tenderer of the grounds for the Purchaser's action, and without thereby incurring any liability to the Tenderer and the decision of the Purchaser shall be final.

10.2. The Tender / bid shall be rejected if:

10.3. It is substantially non-responsive; or

10.3.1 There is any discrepancy between bidding documents and bidder's proposal i.e. any non-conformity or inconsistency or informality or irregularity in the submitted bid; or

10.3.2. The Bidder submits any financial conditions as part of its bid which are not in conformity with tender document.

11. PAYMENT

100% payment will be made to the Successful Bidder after delivery and installation of goods and on receipt of the following documents:

- i. Bill
- ii. Delivery Challan
- iii. General Sales Tax Invoice
- iv. Inspection report

Director

Procurement & Inventory Control, GC University Faisalabad

Government College University Faisalabad

ISSUED TO:

M/S -----

Details of Call Deposit Receipt (CDR)

Signature _____

No _____ **Amount** _____

Name of Bidder _____

Bank _____ **Branch** _____ **City** _____ **CNIC No** _____

Name of the Firm & Address _____ **Contact** -----

N.T.No. _____

Sales Tax No. _____

Issued By:

Director

Procurement & Inventory Control

Government College University Faisalabad

041-9201468